Nova Scotia Regulator of Dental Hygiene, Dental Technology, and Denturism

Dental Hygiene CFTA Applicant Registration and Licensing Application Checklist

Licensing Year Nov 1, 2025, to Oct 31, 2026

202-1597 Bedford Hwy, Bedford, NS, B4A 1E7

Please note: The application must be submitted once started and cannot be saved.

To verify that you hold an unrestricted practising licence, in good standing, from a dental hygiene regulator in another Canadian jurisdiction, we strongly recommend that you first initiate the verification of the registration process. *This process involves completing and sending the NSRDHDTD Verification of Registration Form to the regulator in the jurisdictions where you are currently or previously certified, licensed and/or registered*. This will help streamline the application process, i.e., you may not be required to submit some documentation directly if we can confirm it is on file with another jurisdiction. (We will attempt to obtain these forms from that jurisdiction. These are shaded in orange.)	
	Verification Forms: I have completed Part A of the *NSRDHDTD Verification Form for Other Regulatory Bodies* and sent the form to each jurisdiction where I am currently (or was previously) certified, licensed, and/or registered as a dental hygienist, or another regulated profession. I have requested each jurisdiction to send the completed form directly to NSRDHDTD. For consideration under Labour Mobility/Canadian Free Trade Agreement, we must receive evidence that you are currently registered in another Canadian jurisdiction. *See the website for full details.*
I have uploaded the following supporting documents (upload within the Application form). The CPR and PLI documents are mandatory to upload with your first application submission; however, if you don't upload the remaining documents with your first submission, you will have an opportunity to upload them later following our review.	
	A photocopy of my birth certificate.
	Evidence of name change, if your current name differs from that on your birth certificate and/or transcript e.g., driver's licence, passport, marriage licence, or other government-issued ID.
	Proof of professional liability insurance (PLI) that meets the requirements (e.g., CDHA insurance or another liability insurance that meets the requirements)
	A copy of my current permanent CPR certificate, at the level required by the Board taken within the last 12 months (typically called BLS or HCP). The level of CPR certification must include, at a minimum, classroom instruction and practicum experience related to: • one and two-person rescuer chest compressions for adults, children and infants; • one and two-person rescuer adult, child and infant bag-valve-mask technique and rescue breathing; • relief of choking in adults, children and infants; and • use of an automated external defibrillator (AED).
	Evidence that I have completed 45 hours of continuing dental hygiene education within the 3 years immediately before the date of my application (does not apply to applicants who graduated within the last 36 months). Enter this information within the application form.
	Evidence that I have practiced 600 hours of dental hygiene in the 3 years immediately before the date of my application (does not apply to applicants who graduated within the last 36 months). If applicable, this must be in the form of a letter from the employer (on letterhead), CRA submission, e.g., ROE (Record of Employment).
	A passport-like picture (full facial profile) in a format appropriate for a regulator e.g., business casual clothing.
	Evidence of successful completion of the NS Jurisprudence Examination offered through the NSRDHDTD, which can only be taken once you submit an application for registration and licensure. The cost to take the online exam is $50. Once the fee is deposited into our account, you will be provided with a link to complete the exam.
If you are seeking authorization to perform permanent restorative, orthodontic, and/or local anaesthetic (LA) procedure: I have had the following documents certified by either a Notary Public or Commissioner of Oaths and mailed them directly to the NSRDHDTD (address above) *OR*, you may have originals sent directly to the NSRDHDTD, by mail or email (address above):	
	Official transcript from an accredited DH undergrad program that included courses applicable to any of the specializations and/or Certificate of Completion of any applicable modules completed separately from your DH undergrad program.
I require additional documentation:	
	My employment visa or permanent resident card under Canadian Immigration Act (non-Canadian citizens only)
	Copy of any English language proficiency tests completed (Only required if mother tongue is not English and/or the Dental Hygiene program was delivered in a language other than English)
	I am applying to have my local anaesthesia, orthodontics, and/or permanent restorative competencies recognized. Therefore, I have: Completed the relevant online application form (links are within the general

	application) and provided any required documentation – *Note*: These procedures are not mandatory to obtain a practising licence in NS, but you cannot perform them unless you are authorized by the NSRDHDTD.
I have paid the required fees by <u>certified cheque, money order, e-transfer or credit card:</u> (*Note*: Invoices will be generated for you. Further payment details are provided in the invoice.)	
	$135.00 Application fee (separate) & non-refundable – must be sent before the application will be reviewed **Note:** F*or all new applications, this fee is waived for applicants if you (1) hold a <u>current</u> unrestricted (full), practising licence in a Canadian jurisdiction,* and *(2) you are in good standing with that jurisdiction.*
	$160.00 Registration fee (One-time fee) – Registration and Licensing fees will be invoiced later in the process **Note:** *For all new applications, this fee is waived for applicants if you (1) hold a <u>current</u> unrestricted (full), practising licence in a Canadian jurisdiction,* and *(2) you are in good standing with that jurisdiction.*
	$580.00 NSRDHDTD Practising Licence fee (Nov 1, 2025, to October 31, 2026)