



Dental Hygiene New Applicants
Registration and Licensing Application Checklist
Licensing Year Nov 1, 2025, to Oct 31, 2026
 202-1597 Bedford Hwy, Bedford, NS, B4A 1E7

Please note: The application must be submitted once started and cannot be saved.

I have uploaded the following supporting documents (upload within the Application form). The CPR and PLI documents are mandatory to upload with your first application submission; however, if you don't upload the remaining documents with your first submission, you will have an opportunity to upload them later following our review.	
	A photocopy of my birth certificate .
	Evidence of name change, if your current name differs from that on your birth certificate and/or transcript e.g., driver's licence, passport, marriage licence, or other government-issued ID.
	Proof of professional liability insurance (PLI) that meets the requirements (e.g., CDHA insurance or another liability insurance that meets the requirements)
	A copy of my current permanent CPR certificate, at the level required by the Board taken within the last 12 months (typically called BLS or HCP).
	45 hours of continuing dental hygiene education in the 3 years immediately before the date of my application (does not apply to applicants who graduated within the last 36 months) entered in the application form.
	Evidence that I have practiced 600 hours of dental hygiene in the 3 years immediately before the date of my application (does not apply to applicants who graduated within the last 36 months). If applicable, this must be in the form of a letter from the employer (on letterhead), CRA submission, e.g., ROE (Record of Employment).
	A passport-like picture (full facial profile) in a format appropriate for a regulator e.g., business casual clothing.
	Evidence of successful completion of the NS Jurisprudence Examination offered through the NSRDHDTD, which can only be taken once you <u>submit an application</u> for registration and licensure. The cost to take the online exam is \$50. Once the fee is deposited into our account, you will be provided with a link to complete the exam.
I have had the following documents certified by either a Notary Public or Commissioner of Oaths and mailed directly to the NSRDHDTD (address above) OR, you may have originals sent directly to the NSRDHDTD, by mail or email (address above):	
	NDHCE Certificate. It is mandatory to complete the NDHCE section within your first application submission. You will not be able to submit an application without this required information.
	Certificate of Completion of any modules completed <i>separately</i> from your DH undergrad program e.g., permanent restorative, orthodontics, local anaesthetic (LA).
I have requested these documents to be sent directly to NSRDHDTD, by mail or email (address above):	
	My official transcript with proof of graduation from an accredited school <i>OR</i> My official transcript with proof of graduation from a non-accredited school, plus a copy of the certificate of completion of a Clinical Competency Assessment in a recognized jurisdiction
	Verification Forms: I have completed Part A of the <i>NSRDHDTD Verification Form for Other Regulatory Bodies</i> and sent the form to each jurisdiction where I am currently (or was previously) certified, licensed, or registered as a dental hygienist, or another regulated profession. I have requested each jurisdiction to send the completed form directly to NSRDHDTD.
I require additional documentation:	
	My employment visa or permanent resident card under Canadian Immigration Act (non-Canadian citizens only)
	Copy of any English language proficiency tests completed (Only required if mother tongue is not English and/or the Dental Hygiene program was delivered in a language other than English)
	I am applying to have my local anaesthesia, orthodontics, and/or permanent restorative competencies recognized. Therefore, I have: Completed the relevant online application form (links are within the general application) and provided any required documentation – <i>Note:</i> These procedures are not mandatory to obtain a practising licence in NS, but you cannot perform them unless you are authorized by the NSRDHDTD.
I have paid the required fees by certified cheque, money order, e-transfer or credit card: (Note: Invoices will be generated for you. Further payment details are provided in the invoice.) Three fees total	
	\$135.00 Application fee (separate) & non-refundable – must be sent before the application will be reviewed
	\$160.00 Registration fee (One-time fee) – Registration and Licensing fees will be invoiced later in the process
	\$580.00 NSRDHDTD Practising Licence fee (Nov 1, 2025 to October 31, 2026)