

## **NSRDHDTD Policy for Maintaining Information on Digital Platform**

Pursuant to section 19 of the *Regulated Health Professions Act (RHPA)*, the Minister of Health and Wellness designated the Nova Scotia Regulated Health Professions Network (the Network) as the organization responsible for setting the minimum requirements for this mandatory standard. On Sept 24, 2024, the Network approved these minimum requirements.

This Policy will be implemented within 6 months of the NSRDHDTD's migration under the RHPA.

The Policy below is in compliance with the minimum requirements set out, and approved, by the Network Sept 20, 2024, which can be found [HERE](#).

The NSRDHDTD will maintain the following information on its public website for 25 years following the date a registrant last held a licence:

- a. the name, including the preferred name, of the registrant as specified on their licence application or last renewal form;
  - b. the registration number of the registrant;
  - c. the date the registrant last held a licence;
  - d. the category of licence the registrant last held;
  - e. the reason the registrant no longer holds a licence;
  - f. any conditions or restrictions active as of the date the registrant last held a licence that are not covered by a publication ban;
  - g. any licensing sanctions that are not covered by a publication ban, but not including any expired conditions or restrictions.
2. The NSRDHDTD will permanently maintain the information set out in section 1 on its public website where a registrant no longer holds a licence due to their suitability to practice.
  3. Despite sections 1 and 2, the Registrar may redact publicly available information if the registrar has reasonable grounds to believe it is in the public interest to do so.
  4. The NSRDHDTD will include a statement on its website to contact the regulator for information related to a registrant whose information may not be available on its public website.
  5. The NSRDHDTD will apply this policy retroactively for a period of five years prior to the date of the implementation of this policy for dental hygienists, since they currently operate a digitalized platform.
  6. For dental technologists and denturists, who do not currently have digitalized records, NSRDHDTD will maintain hard copies of the information set out in clause 1 retroactively, for a period of five years prior to the implementation of this policy.