



**Dental Hygiene CFTA Applicant**  
**Registration and Licensing Application Checklist**  
**Licensing Year Nov 1, 2025, to Oct 31, 2026**  
 202-1597 Bedford Hwy, Bedford, NS, B4A 1E7

<p><b>To verify that you hold an unrestricted practising licence, in good standing, from a dental hygiene regulator in another Canadian jurisdiction, we strongly recommend that you first initiate the verification of the registration process.</b> <i>This process involves completing and sending the NSRDHDTD Verification of Registration Form to the regulator in the jurisdictions where you are currently or previously certified, licensed and/or registered. This will help streamline the application process, i.e., you may not be required to submit some documentation directly if we can confirm it is on file with another jurisdiction. (We will attempt to obtain these forms from that jurisdiction. These are shaded in orange.)</i></p>	
<input type="checkbox"/>	<p>Verification Forms: I have completed Part A of the <a href="#">NSRDHDTD Verification Form for Other Regulatory Bodies</a> and sent the form to each jurisdiction where I am currently (or was previously) certified, licensed, and/or registered as a dental hygienist. I have requested each jurisdiction to send the completed form directly to NSRDHDTD.</p> <p>For consideration under Labour Mobility/Canadian Free Trade Agreement, we must receive evidence that you are <u>currently registered</u> in another Canadian jurisdiction. <i>See the website for full details.</i></p>
<p><b>I have uploaded the following supporting documents</b> (upload <u>within</u> the Application form) <b>Please note:</b> if you don't upload these with your first submission, you will have an opportunity to upload them later following our review.</p>	
<input type="checkbox"/>	A photocopy of my birth certificate.
<input type="checkbox"/>	Evidence of name change, if your current name differs from that on your birth certificate and/or transcript e.g., driver's licence, passport, marriage licence, or other government-issued ID.
<input type="checkbox"/>	Proof of professional liability insurance (PLI) that meets the <a href="#">requirements</a> (e.g., CDHA insurance or another liability insurance that meets the requirements)
<input type="checkbox"/>	<p>A copy of my current permanent CPR certificate, at the level required by the Board taken within the last 12 months (typically called BLS or HCP). The level of CPR certification must include, at a minimum, classroom instruction and practicum experience related to:</p> <ul style="list-style-type: none"> <li>one and two-person rescuer chest compressions for adults, children and infants;</li> <li>one and two-person rescuer adult, child and infant bag-valve-mask technique and rescue breathing;</li> <li>relief of choking in adults, children and infants; and</li> <li>use of an automated external defibrillator (AED).</li> </ul>
<input type="checkbox"/>	Evidence that I have completed <u>45 hours</u> of continuing dental hygiene education within the 3 years immediately before the date of my application (does not apply to applicants who graduated within the last 36 months). Enter this information within the application form.
<input type="checkbox"/>	Evidence that I have practiced <u>600 hours</u> of dental hygiene in the 3 years immediately before the date of my application (does not apply to applicants who graduated within the last 36 months). If applicable, this must be in the form of a letter from the employer (on letterhead), CRA submission, e.g., ROE (Record of Employment).
<input type="checkbox"/>	A passport-like picture (full facial profile) in a format appropriate for a regulator e.g., business casual clothing.
<input type="checkbox"/>	Evidence of successful completion of the NS Jurisprudence Examination offered through the NSRDHDTD, which can only be taken once you <u>submit an application</u> for registration and licensure. The cost to take the online exam is \$50. Once the fee is deposited into our account, you will be provided with a link to complete the exam.
<p><b>If you are seeking authorization to perform permanent restorative, orthodontic, and/or local anaesthetic (LA) procedure:</b> I have had the following documents certified by either a Notary Public or Commissioner of Oaths and mailed them directly to the NSRDHDTD (address above) <i>OR</i>, you may have originals sent directly to the NSRDHDTD:</p>	
<input type="checkbox"/>	<div style="border: 1px solid black; padding: 5px;"> <input type="checkbox"/> Official transcript from an accredited DH undergrad program that included courses applicable to any of the specializations and/or  <input type="checkbox"/> Certificate of Completion of any applicable modules completed separately from your DH undergrad program.         </div>
<p><b>I require additional documentation:</b></p>	
<input type="checkbox"/>	My employment visa or permanent resident card under Canadian Immigration Act (non-Canadian citizens only)
<input type="checkbox"/>	Copy of any English language proficiency tests completed (Only required if mother tongue is not English and/or the Dental Hygiene program was delivered in a language other than English)
<input type="checkbox"/>	<p><b>I am applying to have my local anaesthesia, orthodontics, and/or permanent restorative competencies recognized. Therefore, I have:</b> Completed the relevant online application form (links are within the general</p>

	application) and provided any required documentation – <i>Note: These procedures are not mandatory to obtain a practising licence in NS, but you cannot perform them unless you are authorized by the NSRDHDTD.</i>
<b>I have paid the required fees by <u>certified cheque, money order, e-transfer or credit card</u>: (<i>Note: Invoices will be generated for you. Further payment details are provided in the invoice.</i>)</b>	
<input type="checkbox"/>	\$135.00 Application fee (separate) & non-refundable – must be sent before the application will be reviewed <b>Note:</b> <i>For all new applications, this fee is waived for applicants if you (1) hold a <u>current</u> unrestricted (full), practising licence in a Canadian jurisdiction, and (2) you are in good standing with that jurisdiction.</i>
<input type="checkbox"/>	\$160.00 Registration fee (One-time fee) – Registration and Licensing fees will be invoiced later in the process <b>Note:</b> <i>For all new applications, this fee is waived for applicants if you (1) hold a <u>current</u> unrestricted (full), practising licence in a Canadian jurisdiction, and (2) you are in good standing with that jurisdiction.</i>
<input type="checkbox"/>	\$580.00 NSRDHDTD Practising Licence fee (Nov 1, 2025, to October 31, 2026)