

## **Annual General Meeting (AGM) Draft Minutes for Approval at the May 2024 CDHNS AGM**

**May 13, 2023, Virtual - 9:00 am – 10:38 am**

### **9:00 am: Registrar Welcome and Announcements**

Stacy Bryan, College of Dental Hygienists of Nova Scotia (CDHNS) Registrar, welcomed everyone to this year's AGM.

She began by acknowledging that the location she was participating from was on the unceded Mi'kmaw territory. She acknowledged that we work, live, and benefit from this land. We continue to do our part in educating ourselves and our community to repair our relationship with the Mi'kmaw community. She also acknowledged the existence of people of African descent in Nova Scotia for over 400 years, stating that we honour and offer gratitude to the ancestors who came before us to this land and the commitment to not let our history be lost.

Since the AGM was held by the CDHNS virtually, once again, the processes and protocols were outlined by the Registrar.

### **Chair's Address and Welcome**

Kayla Leary Pinch, CDHNS Council Chair, personally welcomed all in attendance and thanked everyone for attending this virtual AGM. This fiscal year spanned two Chair's terms. Allison Craig served as Chair until June 30, 2022. Allison was thanked for her commitment and dedication to the dental hygiene profession and the CDHNS Council.

Kayla then provided a summary of the activities that have occurred over this past year. All of these were outlined in the CDHNS Annual Report 2021/2022.

She then provided an update regarding the regulation revisions, submitted in January 2020.

*"In 2021, we heard from the Department that they were looking to move the suggested revisions forward in two separate phases, with the simpler and time-sensitive amendments happening in Phase 1, and other revisions, including some of the scope of practice areas, and contra-indications, being reserved for Phase 2.*

*As a reminder, the Phase 1 revisions include:*

- 1. Enshrining the College's 600-hour practice hour requirement in legislation;*
- 2. Ensuring our registration and licensing requirements are aligned with those of other professions;*
- 3. Deleting the student category of membership, since the College does not regulate students;*
- 4. Removing the requirement for the self-initiation module;*
- 5. Updates to various obligations of registrants, which include requirements to:*
  - comply with the legislation,*
  - cooperate with the College,*
  - maintain required information,*
  - practise only within the registrant's individual scope,*
  - report to the College if there are reasonable grounds to believe another registrant has engaged in conduct involving professional misconduct, and*
  - report members of other health professions for similar reasons;*

6. *Updating our terminology and replacing radiographs with diagnostic imaging;*
7. *Clarification on the requirements around providing orthodontic and permanent restorative procedures;*
8. *Clarifying the authority to publish licensing sanctions*
9. *Updating the advertising standards*
10. *Clarifying the requirements for professional corporations and business names;*
11. *Setting requirements for members intending to engage in independent practice.*

*The two principal areas that are not included in Phase 1, but are in the queue for Phase 2, are the requested revisions to agents and drugs authorized to be ordered, prescribed, and administered, including the addition of antibiotics; and the revisions to the contra-indications section of the regulations where we are looking to remove unnecessary barriers to care. Gov't is still trying to determine if changes to local anaesthesia administration will be integrated into Phase 1 or 2.*

*Timelines for both Phase 1 and Phase 2 remain uncertain – and even more so in light of the Department's indication that it plans to introduce a new Regulated Health Professions Act in the fall of 2023, that will provide consistent regulatory approaches to a number of matters across all health professions in the Province. For example, there will be the same process for all health professions for registration, licensing, complaints investigations and hearings, to name a few of the anticipated matters to be addressed in this new legislation. Once this legislation is passed, common regulations will be approved, followed by the development of regulations for each individual profession.*

*While we have heard rumblings that our own regulations are still in the queue, such that there is some reason to believe they will be passed in the coming months, it is difficult to predict what will happen in this current legislative environment. Many of you will be aware that government quickly introduced a new Act in the spring sitting of the Legislature, the Patient Access to Care Act. This new Act impacts how health profession regulators register and licence initial applicants, who must be registered and licensed, and also sets timelines for the processing of initial registration applications.*

*This new Act was introduced without our prior knowledge or consultation. Indeed, we had anticipated that the new Regulated Health Professions Act, or the Common Foundation Legislation as we have been calling it, was going to be introduced in the 2023 spring sitting. So, we were quite surprised by this new development.*

*All of that means that the timing of any changes as contemplated in our Phase 1 and Phase 2 regulations remains unclear. We will continue to work with the Department to try to move these changes along as quickly as the Department will permit."*

Kayla also thanked the CDHNS Legislative Committee for their hard work over several years on these revisions.

### **CDHA Presentation**

Before the start of the AGM, Wendy Stewart, (CDHA NS Director and CDHA Immediate Past President) presented a pre-recorded greeting from the CDHA, which included an update of the CDHA activities that occurred over the last year.

### **9:29 am: Call to Order**

Kayla Leary Pinch, Chair, called the Annual General Meeting of the CDHNS to order at 9:29 am.

### **Approval of Agenda**

The Chair called for a motion to adopt the agenda for the CDHNS May 13, 2023, AGM.

**Motion 1: Move that the agenda be adopted as presented.**

**Moved by: Denise Babin (Yarmouth); Seconded by Alma Wade (Halifax). 271/340 voted. 271 Approved. 0 Against 0 Abstentions; Motion carried.**

### **Approval of CDHNS AGM Minutes**

The draft minutes were circulated in the Spring 2023 Newsletter and were posted on the CDHNS website under the Events tab, AGM 2023. A link was also provided to individuals by email on March 14, 2023. All CDHNS registrants had the opportunity to download the electronic version of the agenda and minutes through the Member Portal in the Library of the database.

**Motion 2: Move that the CDHNS AGM Minutes of May 2022 be approved as presented. Moved by: Kim Stade (Halifax); Seconded by Diana McGee (Kanata). 277/340 Voted. 274 Approved. 0 Against. 3 Abstentions; Motion carried.**

### **Dental Care for Persons with Intellectual Disabilities-Dr. Tracy Doyle & Shauna Hachey, RDH- live presentation.**

The presentation reviewed the oral health status of persons with intellectual disabilities and shared practical tips on delivery of oral health care in the dental hygiene practise setting. Existing initiatives to improve oral health care for individuals with intellectual disabilities was discussed with the goal of fostering good relationships with oral health care professionals and this group.

### **Annual Report/Audit Statements**

Kayla Leary Pinch highlighted that the Annual Report, which included the audit, is for the general public audience, in addition to the registrants, and includes a summary of the operations and activities of the College for the fiscal year of November 1, 2021, to October 31, 2022. She then called upon the Registrar, Stacy Bryan, to provide highlights about the financial statements published in the CDHNS Annual Report.

**Motion 3: Moved that the Annual Report, including the Audit statements for November 1, 2021 - Oct 31, 2022, be accepted: Moved by Diana McGee (Kanata); Seconded by Alma Wade (Halifax). 281/340 Voted. 274 Approved. 0 Against. 7 Abstained; Motion carried.**

### **Quality Assurance Committee Report**

Sydney Nelson, Chair, CDHNS Quality Assurance Committee (QAC) submitted her report in advance. The report was emailed to all registrants and was posted in the Registrant Library, before the AGM.

### **Report of Nominations Committee**

Kayla called on Mallory Brent, Chair of the Nominations Committee, to report on behalf of the Committee about the nominations process and the election of the CDHNS Council Nominees. Kayla also reminded everyone that the information on the makeup of the Council and the current serving Council members is contained in the Annual Report. Mallory stated that the 2022– 2023 Nominations Committee consisted of Mallory Brent, Committee Chair, Beth Mann, a public member of Council, and councillor Rae-Lynn MacLean. The call for Council nominations and Council criteria were published in the Winter 2022 newsletter. The Nominations Committee received seven complete eligible nominations for the six vacant positions, one individual chose to withdraw their nomination, which left six complete eligible nominations for the six vacant positions.

The following CDHNS registrants have accepted the nomination with their terms on Council in effect starting on July 1, 2023, and expiring June 30, 2025: Sonya Bishop, Bethany Boucher, Karen Fletcher,

Kayla Leary Pinch, Larissa LeBlanc, and Leora Weatherhead. Mallory extended a welcome to those new and returning Councillors.

The CDHNS is fortunate to have top-notch volunteers who selflessly dedicate their time and talents to serve in a variety of ways, including committee work, providing educational sessions requested by the public and providing feedback to survey and PDF documents. A thank you was expressed to all registrants who have served on committees over the past year. Their hard work and dedication are greatly appreciated and contribute to the operational excellence of the college. A very special thank you was expressed to all outgoing members.

CDHNS Counselor Hilary Boudreau is completing her second term on the CDHNS Council. She previously served as chair of Council and for the past two years she served as vice chair. Also outgoing is Mallory Brent, who has served three terms on Council. She has continuously supported council in several ways, serving on the Council Ownership Linkage Committee, Bylaw Committee, and the Nomination Committee. The final outgoing council member is Rae-Lynn MacLean. She has served on Council for the past four years and has served as chair of the Ownership Linkage Committee. Hillary, Mallory, and RaeLyn were thanked for their leadership and dedication. As a small token of appreciation, for all going councillor contributions to Council, three donations have been made in their honour to their organizations of choice —Out of the Cold, Halifax, the SPCA Kings County, and Adsum for Women and Children.

**10:38 am: Adjournment:** Kayla Leary Pinch declared the meeting adjourned at 10:38 am. Next year's AGM will be Saturday, May 11, 2024.