

The Initial Board of the Nova Scotia Regulator of Dental Hygiene, Dental Technology, and Denturism (NSRDHDTD) met virtually via Zoom for a full-day meeting on January 31, 2026.

Governance and Meeting Administration

- The meeting was called to order at 9:00 am on with Chair, Kayla Leary-Pinch welcoming attendees, confirming quorum, and giving a land acknowledgement.
- The agenda was approved without amendments.
- Minutes from the November 21-22, 2025, Board meetings were adopted.
- No conflicts of interest were declared.

External Audit

A Chartered Accountant, partner at Belliveau Veinotte Chartered Accountants, presented the Financial Report for fiscal year 2024-25. This included the Financial Statements and the Independent Auditor's Report to the Board. Board members were given an opportunity to ask questions.

- A motion was passed to approve the Financial Statements as presented.
- A motion was passed to select Belliveau Veinotte accounting firm as the external auditor for the upcoming 2025-26 fiscal year.

Board Education

The Board received a 90-minute presentation from Roddy MacDonald, principal consultant at Linx Strategies, titled "Board Governance Best Practices in a 'Carver' Context", that reviewed the fundamentals of governance, types of governance models, and Policy Governance (Carver). Key concepts included fiduciary duty, conflict of interest, preparation and engagement, Board and director effectiveness, and directors' duties and liabilities.

The Board identified ongoing governance education for the remainder of the year, including:

- Engaging Angela Simmonds of A-Team Consulting for further EDIRA training, ideally for the April 2026 in-person Board meeting (pending availability).

Decisions Approved Between Meetings

The Board formally acknowledged and recorded two motions approved by electronic vote between November 2025 and January 2026:

- NSRDHDTD Fitness to Practise Policies, and
- Appointments to the NSRDHDTD Selection Committee to complete the activities outlined in Section 12 of the Bylaws.

Items for Decision

Board Composition Matrix

- The Selection Committee presented to the Board a composition matrix and applicant scoring rubric to be used to populate the slate of candidates for the

Subsequent Board that the Selection Committee will bring forth for approval by the Initial Board.

- An application will be drafted for current Initial Board members to report their skills, experience, and relevant diversities so that gaps could be identified, and any new registrant Board members could be identified and recruited to fill those gaps.
- The Selection Committee will also present a slate for Chair and Vice-Chair of the Subsequent Board, and interest in these positions can be sought using the same application.

Assurance of Effective Performance

Monitoring Registrar Performance (Ends and Executive Limitations):

- The Board reviewed and accepted the Registrar's fourth-quarter monitoring reports, Global Executive Constraint report, Asset Protection report, Ends Focus of Grants and Contracts report, and Emergency CEO/Registrar Succession Planning report, finding that they provide reasonable interpretations and are compliant with Board policy.
- They also reviewed and accepted the Registrar's Communications and Support report, confirming it met governance expectations.
- It was noted that the current Policy Governance Manual does not include any articles that speak to Registrar Succession Planning (or the requirement for a designated reserve for that purpose), and it was determined that this should be drafted for inclusion and brought to the Board for approval at the next Board meeting.
- The Board approved the allocation of surplus funds, from the 2024-25 fiscal year.

Monitoring Board Performance:

- The Board engaged in self-monitoring for the policies regarding Unity of Control, Accountability of the CEO/Registrar, and Monitoring CEO/Registrar Performance.
- They confirmed that the monitoring of the Agenda Planning policy will be completed in the fall.
- Each Board member completed an evaluation of governance processes of the meeting.

Next Board Meeting

The Board confirmed the following upcoming meeting dates:

- **April 18, 2026** – full-day in-person meeting
- **Fall 2026** – exact dates to be determined once the Subsequent Board is in place

Adjournment

The Board adjourned the meeting at 2:56 pm.