

The Initial Board of the Nova Scotia Regulator of Dental Hygiene, Dental Technology, and Denturism (NSRDHDTD) met in person on November 21–22, 2025, with a virtual option for participation available.

On the evening of November 21, 2025, the Board participated in a mandatory education session titled *Integrating our EDIRA Learnings*, led by Angela Simmonds of A-Team Coaching. The session explored the regulator’s EDIRA responsibilities, legacy work, governance implications, Board competency considerations, and real-world regulatory scenarios, and informed the decisions made at the next day’s Board meeting on November 22.

This remainder of this document summarizes the key agenda items discussed, and decisions made at the **November 22, 2025, full-day Board meeting**, based on the Board-approved Minutes.

## Governance and Meeting Administration

- The meeting was called to order at 9:06 am, with Chair, Kayla Leary-Pinch, welcoming attendees, confirming quorum, and giving a land acknowledgement.
- The agenda was approved without amendments.
- Minutes from the May 1, 2025, and May 28, 2025, Board meetings were adopted.
- No conflicts of interest were declared.

## Board Education

The Board reviewed a Risk Management Framework that was prepared by staff. They also identified priorities for future governance education, including:

- Continued EDIRA engagement,
- Carver Policy Governance training (with emphasis on monitoring reports), and
- Additional learning modules through the Nova Scotia Regulated Health Professions Network.

## Decisions Approved Between Meetings

The Board formally acknowledged and recorded multiple motions approved by electronic vote between June and November 2025, including:

- Renewal deadlines and late-fee provisions for the 2025–26 licensing year,
- Updates to banking signing authorities,
- Approval of the 2025–26 budget and associated fee schedules,
- Allocation of legacy funds for database development, legal costs, and system transition all related to amalgamation,
- Multiple committee appointments and reappointments of both public and registrant members,
- A proposed amendment to the By-laws related to professional corporations, and, after the conclusion of a 30-day public consultation period, acceptance of the revised NSRDHDTD By-laws with this revision.

## Items for Decision

### Statutory Committees

- The Board approved new Terms of Reference for all statutory committees, except the Practice Review Committee which is not yet required to be in place.
- New appointments were made to the Registration & Licensing Review, Reinstatement, and Fitness-to-Practice Committees.
- Additional reappointments and Chair and Vice-Chair confirmations were approved for the Registration & Licensing Committee.

### Record Retention and Destruction

- The Board approved the Records Retention and Destruction Policy.

### EDIRA Statement of Commitment

The Board approved an official EDIRA Statement of Commitment. The Registrar was directed to post the statement prominently on the NSRDHDTD website.

- NSRDHDTD EDIRA Statement of Commitment:  
*The NSRDHDTD **exists** to protect the public by overseeing and regulating qualified dental hygienists, dental laboratory technicians, dental technologists, and denturists, who are committed to growth and deepening their skills and knowledge to provide culturally responsive and respectful care.*

*We **recognize** that equity-deserving groups in Nova Scotia have historically experienced poorer health and have valid distrust in the healthcare system. Our journey toward eliminating racism and oppression in our health system starts by acknowledging these truths.*

*We **strive** to fulfill our mandate by creating a respectful, equitable, and inclusive environment that fosters an experience of belonging, is representative of Nova Scotia's diversity, and promotes culturally aware, safe, and equitable treatment of the public they serve.*

*We **commit** to advancing equity, diversity, inclusion, reconciliation, and accessibility to improve health outcomes and ensure all Nova Scotians receive the care they deserve.”*

### Selection Committee:

- In accordance with Section 12 of the NSRDHDTD Bylaws, the Board established a Selection Committee to lead the process for appointing the Subsequent Board, including development of a Board Composition Matrix and presentation of a full slate of registrant members, Board Chair and Vice Chair, for appointment effective May 1, 2026.

## Assurance of Effective Performance

### Monitoring Registrar performance (Ends and Executive Limitations):

- The Board reviewed and accepted the Registrar's third-quarter financial monitoring reports and compensation monitoring as a reasonable interpretation and evidence of compliance with Board policy,
- They reviewed the Registrar's Communications and Support report, confirming it met governance expectations.

### Monitoring Board Performance:

- The Board engaged in self-monitoring for the policies regarding Shared Values, Board Code of Conduct, and Agenda Planning.
- They completed a self-evaluation of governance processes of the meeting.

## Next Board Meeting

The Board confirmed the following upcoming meeting dates:

- **January 31, 2026** – full-day virtual meeting
- **April 18, 2026** – full-day in-person meeting

## Adjournment

At 1:35 pm, the Board adjourned the regular meeting to enter an in-camera session related to Registrar performance. Follow-up correspondence was provided to the Registrar after the meeting.

## Approval of Minutes

The November 21-22, 2025, Board meeting Minutes were approved on January 31, 2026.