Health Research Ethics Authority

Ethics Office
Suite 200, Eastern Trust Building
95 Bonaventure Avenue
St. John's, NL
A1B 2X5

November 30, 2011

Ms. Jennifer Murdoch
C/o Sherry Freake
James Paton Memorial Region Heath Centre

Dear Ms. Murdoch:

Reference #11.383

RE: Collaborative Learning Environment for Health Professionals: James Paton Memorial Health Centre

This will acknowledge receipt of your correspondence.

This correspondence has been reviewed by the Chair under the direction of the Board. ***Full board approval*** of this research study is granted for one year effective **November 18, 2011.**

This is to confirm that the Health Research Ethics Board reviewed and approved or acknowledged the following documents (as indicated):

- Revised Consent Form, approved
- E-mail Script, approved
- Proposal, approved
- CREW Survey, approved
- Interprofessional Action Plan, approved
- Focus Group Questions, approved

MARK THE DATE

This approval will lapse on **November 17, 2012**. It is your responsibility to ensure that the Ethics Renewal form is forwarded to the HREB office prior to the renewal date. *The information provided in this form must be **current to the time of submission** and submitted to HREB **not less than 30 nor more than 45 days** of the anniversary of your approval date.* The Ethics Renewal form can be downloaded from the HREB website http://www.hrea.ca.

The Health Research Ethics Board advises THAT IF YOU DO NOT return the completed Ethics Renewal form prior to date of renewal:

- *Your ethics approval will lapse*

- *You will be required to stop research activity immediately*
- *You may not be permitted to restart the study until you reapply for and receive approval to undertake the study again*

Lapse in ethics approval may result in interruption or termination of funding

It is **your responsibility to seek the necessary approval from the Regional Health Authority or other organization as appropriate.**

Modifications of the protocol/consent are not permitted without prior approval from the Health Research Ethics Board. Implementing changes in the protocol/consent without HREB approval may result in the approval of your research study being revoked, necessitating cessation of all related research activity. Request for modification to the protocol/consent must be outlined on an amendment form (available on the HREB website) and submitted to the HREB for review.

This research ethics board (the HREB) has reviewed and approved the research protocol and documentation as noted above for the study which is to be conducted by you as the qualified investigator named above at the specified site. This approval and the views of this Research Ethics Board have been documented in writing. In addition, please be advised that the Health Research Ethics Board currently operates according to *Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans; ICH Guidance E6: Good Clinical Practice* and applicable laws and regulations. The membership of this research ethics board is constituted in compliance with the membership requirements for research ethics boards as defined by *Health Canada Food and Drug Regulations Division 5; Part C.*

Notwithstanding the approval of the HREB, the primary responsibility for the ethical conduct of the investigation remains with you.

We wish you every success with your study.

Sincerely,

Patricia Grainger

Patricia Grainger, Acting Chair
Health Research Ethics Board -NCT

C C VP Research c/o Office of Research, MUN
VP Research c/o Patient Research Centre, Eastern Health
HREB meeting date: December 15, 2011