



SUMMER DAY CAMP



OVERVIEW OF THE DAY-FULL DAY CAMPS

- 7:30 AM-8:30 AM: Early drop off- must be pre registered
- 8:30 AM – 9:00 AM: Camp Opens: Camp Registration, Check-in, coloring
- 9:00 AM – 10:00 AM: Outdoor Time- weather permitting
- 10:00 AM – 10:30 AM: Snack
- 10:30 AM – 11:00 AM: Get Ready for the Pool
- 11:00 AM – 12:00 PM: Swim
- 12:00 PM – 12:30 PM: Change
- 12:30 PM – 1:15 PM: Transition Time, Lunch/Movie
- 1:15 PM – 1:45 PM: Indoor Games/Prepping for outside
- 2:00 PM – 3:00 PM: Outdoor Time
- 3:00 PM – 3:30 PM: Snack & Clean-up Time
- 3:30 PM – 4:00 PM: Craft
- 4:00 PM – 4:30 PM: Start of camp pick up: Quiet Time/Movie/craft
- 4:30 PM- 5:30 PM: Late pick up- Must be pre registered

*Schedule subject to change

DAILY ACTIVITIES

Swimming
Outdoor time
Field games
Arts & Crafts
Indoor games
Quiet time



DAILY CAMP HOURS

8:30 AM – 9:00 AM

Camp Drop-off

9:00 AM – 4:00 PM

Camp Hours

4:00 PM – 4:30 PM

Camp pick-up

OVERVIEW OF THE DAY-HALF DAY CAMPS

Sign-in/Drop Off: 9:00 AM

Daily Intros/Playdough/Coloring: 9:00 AM – 9:30 AM

Circle Time: 9:30–10:00 AM

Wash Hands & Snack Time: 10:00 AM – 10:30 AM

Playground/ Outside Play (weather dependent): 10:30 AM – 11:30 AM

Craft & Quiet Play: 11:30 PM – 12:00 PM

1/2 campers will be swimming every Friday. Campers will be swimming in our tot pool. Please send your child with their swim suit underneath their clothing for easy change! Parents please pick-up your camper on the pool deck at 12:00 PM.

- **Camp will be located in The Flying Cloud Room.**
- **A washroom is located inside The Flying Cloud Room for campers to use.**
- **2 Camp staff will be present with the campers at all times.**

What to bring:

- ☐ Knapsack or bag to carry personal items.
- ☐ Snacks (IMPORTANT: peanut & nut-free environment)
- ☐ Water Bottle
- ☐ Jacket & Hat for sun protection
- ☐ Comfortable Shoes- Sneakers are recommended
- ☐ Sunscreen (please apply before coming to camp)
- ☐ Extra change of clothes

Label all belongings with your child's full name. Leave toys, electronic devices, and other valuables at home.



SUMMER CAMPS



QUICK FAQ

CAMPER AGES?

Our Full Day camps are for children ages 5-12 & our Half Day Camps are for ages 3-5.

ARE THEY DIVIDED BY AGES?

Yes, campers are divided by age. However, there are many camp-wide activities.

DO THEY GO OUTSIDE?

Yes, campers go outside multiple times a day weather permitting. On days when there are heat warnings, or inclement weather, the camps may spend less time outside.

HOW DOES SWIMMING WORK?

Our campers will swim everyday from 11am-12pm. The pool is reserved entirely for our camp. No outside public will be in the pool with the campers. Campers will get changed into their swimsuits and unchanged after swimming in our changerooms. Staff will be present to assist if needed. We have a coloured wristband system to help us identify campers who are not strong swimmers, okay swimmers, and great swimmers! This information will be listed on our child information sheet that parents will fill out. Each day campers are given a wristband to wear so our camp staff and lifeguards know who many require extra help! CHP has lots of lifejackets on site, so bringing on isn't required. Our camp staff will be in the water and on the deck with the children for the duration of the swim. Swim tests will be the first day of camp, to ensure safety in the water.

CAMP TRADITIONS

Monday	Camp Kick-off, Dance Party
Tuesday	Playground Day
Wednesday	Workshop Wednesday: Special guest/workshops
Thursday	Field Day/Water Day
Friday	Talent Show Spirit Day Camp Closing

*Schedule subject to change

SUMMER CAMPS



CAMP THEMED DAYS FRIDAYS



APPLIES TO ALL CAMPS

Dates	Theme
Week 1 -July 4	Rodeo Day
Week 2- July 11	Animal Day
Week 3- July 18	Jersey Day
Week 4- July 25	All week is holiday week
Week 5- Aug 1	Monochrome
Week 6- Aug 8	Career Day
Week 7- Aug 15	Neon Day
Week 8- Aug 22	PJ Day
Week 9- Aug 29	Summer Beach Day

Welcome

Holiday

Season



ALL DROP-OFF & PICK-UP FOR FULL DAY CAMPS VIA STEWERT HALL ENTRANCE

CAMP HOURS

8:30 AM - 9:00 AM	Camp Drop-off
9:00 AM - 4:00 PM	Camp Hours
4:00 PM - 4:30 PM	Camp pick-up



CAMP INFORMATION

FULL DAYS

What to bring:

- ☐ Knapsack or bag to carry personal items.
- ☐ Lunch & LOTS of snacks (IMPORTANT: peanut & nut-free environment)
- ☐ Water Bottle
- ☐ Hat for outside
- ☐ Comfortable shoes-sneakers are recommended
- ☐ Sunscreen
- ☐ Extra change of clothes
- ☐ Bathing Suit & towel

Label all belongings with your child's full name.

What your child does NOT need:

Campers **MUST** leave the following items at home for safekeeping:

iPod/Tablets/Phones

Video Games

Money

Toys from home

Anything you value and do not want to get lost or others to use



CHP is not responsible for any lost or stolen items. Should you need to bring any valuable items such as money or cell phones they must remain in your child's bag. Please leave all valuables at home we cannot guarantee it's security.

Lost & Found

There will be a lost & found area set up for the end of each day to display any items left from the day's activities. Please label everything your child is bringing from home so it can make its way back. We do tend to have mystery items that appear at the end of the day that no one seems to claim. Upon signing your child(ren) out, parents please check the lost & found table.

Camp staff will go through the items at the end of the day and show campers everything to try and get it matched to the owner. At the end of each week, anything left unclaimed will be placed in the Aquatics Lost & found.

Medical Conditions

When registering your child, please provide relevant medical information. If your child has a severe allergy that results in severe symptoms or has a medical condition that may require the emergency administration of medication please outline this in your medical history.

Medications

If your child requires medication to be administered by Camp Staff please let the staff know at the beginning of the day and fill out the forms to arrange proper procedures and complete the documentation. We will only accept daily dosage amounts and will not keep a full week's worth of medications. Campers must be able to take medications independently with only supervision from staff.

Injuries

All camp staff are certified in First Aid & Child CPR. Any minor bump, bruises, cuts, and scrapes will be dealt with by staff on-site. Cole Harbour Place also has lifeguards with advanced first aid training who can assist. In the event of a serious injury that requires an ambulance, one will be called immediately and parents will be contacted as soon as possible.

Attire

Comfortable moveable clothing. Sweatpants, shorts, t-shirts, tank tops, sweaters, and running shoes are all acceptable.

Footwear

Please pack sneakers for day camps. It can be difficult to participate in all activities without proper footwear. Open sandals, Crocs, flip-flops cause difficulties when running during a game, or going on a walk. Also, these tend to be kicked off in favour of bare feet. We will insist the children have something on their feet at all times when not in the pool areas. PLEASE NOTE CAMPERS WILL BE WEARING THEIR SHOES ON WATER DAY, THIS WILL RESULT IN WET SHOES.

Breaks

Our camp day includes two snack breaks & a lunch break. For the safety of all our campers, we ask that no peanut products enter the facility. Please make sure your child has tons of snacks & a big lunch. **CAMPERS MUST bring a REFILLABLE water bottle.**

Sunscreen

To ensure the safety and well-being of all our campers, we have implemented the following sunscreen policy:

- Morning Application: Parents/guardians are required to apply sunscreen to their child(ren) every morning before coming to camp. This initial application should be done thoroughly to provide protection from the start of the day.
- Reapplication: Our camp leaders will reapply sunscreen to all campers before they go outside for activities throughout the day. This is to ensure continuous protection from harmful UV rays.

We appreciate your cooperation in helping us keep all campers safe and sunburn-free. If your child has specific sunscreen needs or allergies, please inform our staff so we can accommodate accordingly.

Early Pick-up

If you need to pick your child(ren) up early from camp, please let the staff know in the morning or contact the Recreation Director at 902.464.5106 or email recreation@coleharbourplace.com. If it is an emergency please call 902.464.5100.

Sign In/Out

A parent or guardian must sign the child in at drop off and sign out at pick up. Anyone else listed on the Child Information Sheet may sign in or pick the child up. If you require someone other than the names on the Child Information Sheet to pick up your child(ren), please call 902.464.5100 and leave a message for the Day Camp Supervisor or email recreation@coleharbourplace.com. The person coming will be required to show I.D to Camp staff when picking up the child. **PLEASE BRING YOUR ID TO CHECK OUT YOUR CHILD.**

Early/Late Drop Off & Pick Up

If you require before care and after care you must be pre registered prior to arriving, each week offers before and aftercare spaces. Spaces are limited during these hours.

Inclement Weather

Should a storm facility closure occur, families will be notified via email and phone. It will also be posted on Facebook & Instagram.

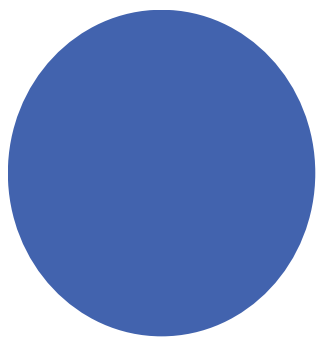
Vending Machine

Campers are not able to use the vending machine during camp hours. If parents/guardians wish to purchase something for them at drop off or pick up that is permitted, but staff will not be taking campers to the vending machines

Zero-tolerance

We would like to remind parents that camp is a zero-tolerance for violence and bullying. If there is a discipline or behavioral problem with a camper, the parent/guardian will be contacted. If the problem continues, the program director has the right to expel a camper from the program with zero refunds.

WATER DAY WILL REQUIRE ALL CAMPERS HAVE AN EXTRA CHANGE OF CLOTHING. To avoid sunburns we ask that all campers pack an extra change of clothing on Water Day. Campers will not be wearing their bathing suits outside. If your child forgets a change of clothing they will be wet upon pick-up. Campers will also be wearing their shoes outside and they will get wet. Water Day is usually Thursday- weather permitting please check with staff. Please send your child with sunscreen on, we will re-apply before going outside.



KIDS day CAMP



Refund Policy

Cole Harbour Place is committed to the satisfaction of all participants in our recreation programs. Participants requesting to withdraw from the program or class, must refer to the following policy:

- Participants enrolled in a program or class may withdraw on the phone or in person up to 14 days before the program start date and a full refund will be provided.
- If you wish to withdraw from a program less than 14 days before the start of that program, or if the program has begun, no credit or refund will be issued.
- If due to unforeseen circumstances or if you are unsatisfied with the program, please contact Cole Harbour Place to discuss your eligibility for a refund. Once the program has begun, a prorated refund may be issued at the discretion of Cole Harbour Place staff.
- Cole Harbour Place reserves the right to cancel programs or classes if minimum registration numbers are not obtained prior to the start date. In this case a full refund will be issued. If the fees were paid by credit card, a refund will appear on your credit card statement. If paid by cash, or debit card, a refund cheque will be mailed to the customer within two to four weeks. There are no refunds for drop ins or punch passes.
- Credits and Refunds will be processed in 5-14 business days. Refunds will be processed in the following method: commerce through ecommerce; credit cards through credit card refund and cash or debit card through a cheque (no cash refunds).

Need to request a refund? Here's how!

Please email recreation@colearbourplace.com

Subject line: Camp Refund

Information to include:

- Name of child(ren)
- Parent/Gurdian's name
- The **date & name of camp** you need refunded
- Your child's MyREC account #

