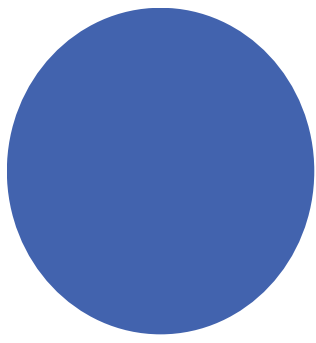




DAY CAMP





KIDS DAY CAMP



- 8:30 AM – 9:00 AM: Camp Registration, Check-in, Craft
- 9:00 AM – 10:00 AM: Outdoor Time
- 10:00 AM – 10:30 AM: Snack
- 10:30 AM – 11:00 AM: Get Ready for the Pool
- 11:00 AM – 12:00 PM: Swim
- 12:00 PM – 12:30 PM: Change
- 12:30 PM – 1:15 PM: Transition Time, Lunch/Movie
- 1:15 PM – 1:45 PM: Indoor Games
- 1:45 PM – 2:00 PM: Transition Time
- 2:00 PM – 2:45 PM: Outdoor Time
- 2:45 PM – 3:00 PM: Wash Hands
- 3:00 PM – 3:30 PM: Snack & Clean-up Time
- 3:30 PM – 4:00 PM: Craft
- 4:00 PM – 4:30 PM: Quiet Time/Movie/craft

*Schedule subject to change

DAILY ACTIVITIES
Swimming Outdoor time Field games Arts & Crafts Indoor games Quiet time *Schedule subject to change



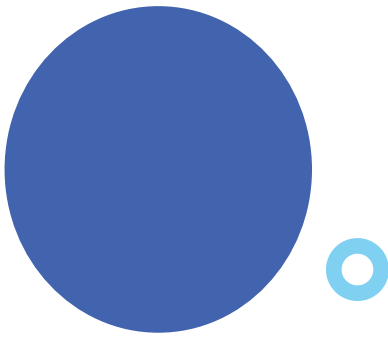
CAMP HOURS	
8:30 AM – 9:00 AM	Camp Drop-off
9:00 AM – 4:00 PM	Camp Hours
4:00 PM – 4:30 PM	Camp pick-up



ALL DROP-OFF & PICK-UP VIA STEWERT HALL ENTRANCE

CAMP HOURS	
7:30 AM - 8:30 AM	Beforecare
8:30 AM - 9:00 AM	Camp Drop-off
9:00 AM - 4:00 PM	Camp Hours
4:00 PM - 4:30 PM	Camp pick-up
4:30 PM - 5:30 PM	Aftercare





KIDS DAY CAMP



What to bring:

- Knapsack or bag to carry personal items.
- Lunch & LOTS of snacks (IMPORTANT: peanut & nut-free environment)
- Water Bottle
- Jacket & Hat for sun protection
- Running indoor & outdoor shoes (no sandals)
- Sunscreen (if needed)
- Extra change of clothes
- Bathing Suit & towel

Label all belongings with your child's full name. Leave toys, electronic devices, and other valuables at home.



What your child does NOT need:

Campers MUST leave the following items at home for safekeeping:

- iPod/Tablets/Phones
- Video Games
- Money
- Toys from home
- Anything you value and do not want to get lost or others to use



CHP is not responsible for any lost or stolen items. Should you need to bring any valuable items such as money or cell phones they must remain in your child's bag. Please leave all valuables at home we cannot guarantee it's security.

Lost & Found

There will be a lost & found area set up for the end of each day to display any items left from the day's activities. Please label everything your child is bringing from home so it can make its way back. We do tend to have mystery items that appear at the end of the day that no one seems to claim. Upon signing your child(ren) out, parents please check the lost & found table.

Camp staff will go through the items at the end of the day and show campers everything to try and get it matched to the owner. At the end of each week, anything left unclaimed will be placed in the Aquatics Lost & found.

Medical Conditions

When registering your child, please provide relevant medical information. If your child has a severe allergy that results in severe symptoms or has a medical condition that may require the emergency administration of medication please outline this in your medical history.

Medications

If your child requires medication to be administered by Camp Staff please let the staff know at the beginning of the day and fill out the forms to arrange proper procedures and complete the documentation. We will only accept daily dosage amounts and will not keep a full week's worth of medications. Campers must be able to take medications independently with only supervision from staff.

Injuries

All camp staff are certified in First Aid & Child CPR. Any minor bump, bruises, cuts, and scrapes will be dealt with by staff on-site. Cole Harbour Place also has lifeguards and security with advanced first aid training who can assist. In the event of a serious injury that requires an ambulance, one will be called immediately and parents will be contacted as soon as possible.

Attire

Comfortable moveable clothing. Sweatpants, t-shirts, tank tops, sweaters, and running shoes are all acceptable.

Footwear

Please pack sneakers for day camps. It can be difficult to participate in all activities without proper footwear. Open sandals, Crocs, flip-flops cause difficulties when running during a game, or going on a walk. Also, these tend to be kicked off in favour of bare feet. We will insist the children have something on their feet at all times when not in the pool areas.

Breaks

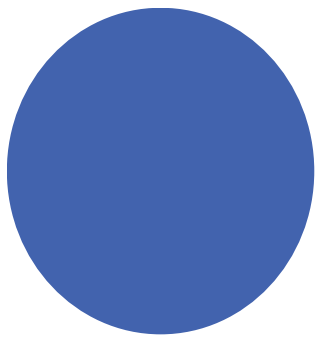
Our camp day includes two snack breaks & a lunch break. For the safety of all our campers, we ask that no peanut products enter the facility. Please make sure your child has tons of snacks & a big lunch. CAMPERS MUST bring a REFILLABLE water bottle.

How do I know if an individual will require extra support?

When assessing whether a One-to-One Inclusion Support Person is required, please consider the following:

- Is extra support required at school and/or in the community?
- Is extra help required at home for basic care?
- Is there an existing physical, medical, behavioral, and/or developmental disability that could affect the safety and enjoyment of the participant and/or other participants?

Inclusion support is currently only offered during the summer



KIDS DAY CAMP



Early Pick-up

If you need to pick your child(ren) up early, please contact the Day Camp Supervisor at 902.464.5106 or email agirard@coleharbourplace.com. If it is an emergency please call 902.464.5100.

Sign In/Out

A parent or guardian must sign the child in at drop off and sign out at pick up. Anyone else listed on the Child Information Sheet may sign in or pick the child up. If you require someone other than the names on the Child Information Sheet to pick up your child(ren), please call 902.464.5100 and leave a message for the Day Camp Supervisor or email agirard@coleharbourplace.com. The person coming will be required to show I.D to Camp staff when picking up the child. **PLEASE BRING YOUR ID TO CHECK OUT YOUR CHILD.**

Inclement Weather

Please ensure your child(ren) is/are equipped with gear for wet/cold & hot weather. We will take children outside, from time to time. Should a storm facility closure occur, families will be notified via email and phone. It will also be posted on Facebook & Instagram.

Zero-tolerance

We would like to remind parents that camp is a zero-tolerance for violence and bullying. If there is a discipline or behavioral problem with a student, the parent/guardian will be contacted. If the problem continues, the program coordinator has the right to expel a student from the program with zero refunds.

There is NO BEFORE OR AFTERCARE OR INCLUSION SUPPORT

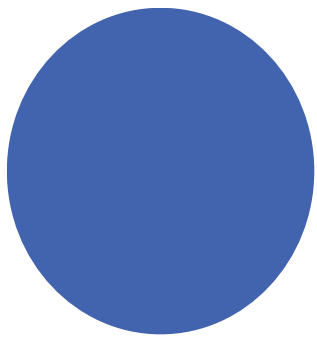
Registration starts at 8:15 AM (fill-out paperwork)

Drop-off starts at 8:30 AM

Pick-up starts at 4:00 PM

Camp ENDS 4:30 PM





KIDS DAY CAMP



Refund Policy

Cole Harbour Place is committed to the satisfaction of all participants in our recreation programs. Participants requesting to withdraw from the program or class, must refer to the following policy:

- Participants enrolled in a program or class may withdraw on the phone or in person up to 14 days before the program start date and a full refund will be provided.
- If you wish to withdraw from a program less than 14 days before the start of that program, or if the program has begun, no credit or refund will be issued.
- If due to unforeseen circumstances or if you are unsatisfied with the program, please contact Cole Harbour Place to discuss your eligibility for a refund. Once the program has begun, a prorated refund may be issued at the discretion of Cole Harbour Place staff.
- Cole Harbour Place reserves the right to cancel programs or classes if minimum registration numbers are not obtained prior to the start date. In this case a full refund will be issued. If the fees were paid by credit card, a refund will appear on your credit card statement. If paid by cash, or debit card, a refund cheque will be mailed to the customer within two to four weeks. There are no refunds for drop ins or punch passes.
- Credits and Refunds will be processed in 5-14 business days. Refunds will be processed in the following method: commerce through ecommerce; credit cards through credit card refund and cash or debit card through a cheque (no cash refunds).

Need to request a refund? Here's how!

Please email agirarde@coleharbourplace.com

Subject line: Camp Refund

Information to include:

- Name of child(ren)
- Parent/Gurdian's name
- The **date & name of camp** you need refunded
- Your child's MyREC account #

