



Continuing Competence Program: Evaluation of the Learning Plan

January 2020

Learning Plan Scoring Rubric

Purpose: The purpose of this document is to guide CCP reviewers in the evaluation of the learning plans of RN and NP registrants for registration renewal. This document can also be used by registrants to understand the expectations of well written learning plan.

Learning Plan	No	Yes	Exemplary
Does the Learning Plan include a <i>learning objective</i> that enhances the quality of practice? (i.e. That goes above and beyond the learning that is required to maintain practice or required by employer. Examples: BCLS, ACLS, CTAS, GPA, TLR, ACORN, fetal monitoring)	~There is no <i>learning objective</i> listed ~The <i>learning objective</i> is too vague to provide evidence that a learning need was identified ~The <i>learning objective</i> is not relevant to selected <i>indicator(s)</i> . ~The <i>learning objective</i> is related to completing employer/practice required education	~The <i>learning objective</i> is clearly self-directed and is directly related to RN or NP's <i>learning activities</i> and impacts practice	The <i>learning objective</i> is clearly self-directed and is directly related to RN or NP's <i>learning activities</i> and impacts practice and ~The <i>learning objective</i> is unique or innovative
Does the Learning Plan include evidence of at least one completed <i>learning activity</i> ?	~There is no evidence of a completed learning activity from November 1 st -October 31 of the registration year	~A completion date between November 1 st -October 31 of the registration year is documented	~The specific titles and completion dates for the <i>learning activity</i> clearly relates to the <i>learning objective</i> and impact on the RN or NP's practice
Does the <i>learning plan</i> identify that completing the <i>learning activity</i> impacted or will impact the RN or NP's practice? (Evaluation Section)	~There is no evidence of learning that impacted the RN or NP's practice	~There is evidence that the RN or NP completed learning that impacted their practice	~The <i>learning plan</i> , evaluation section, clearly articulates an impact on the RN or NP's practice

Notes: The CCP should be started early in the registration year and revised as needed. The learning plan should span the registration year beginning November 1st and ending October 31. Starting the CCP for the first time during the registration renewal period is not an adequate reflection of learning and growth throughout the registration year.

For the November 1, 2020-October 31, 2021 registration renewal a worksheet with the year **2020** is required.

New registrants or those requiring assistance completing the CCP can refer to the videos in the Learning Centre at www.crnpei.ca

Definitions:

Continuing Competence Program (CCP): The Continuing Competence Program (CCP) is required by the Regulated Health Professions Act and the Registered Nurses Regulations as a component of registration renewal. The CCP is the approved method by Council for RNs and NPs to demonstrate that they met the Standards for Nursing Practice and maintain competence to practice in their practice area.

Learning Activities: Are activities selected by the learner to assist in meeting the self-identified learning objective(s). Learning activities such as reading a peer reviewed article, attending a workshop or conference, or participating in a webinar. Acceptable learning activities do not include mandatory employer education or education that is required to maintain practice in specific clinical area.

Learning Objective: Is a goal identified by the learner, “What am I going to learn?”. Using the *SMART (Specific, Measurable, Attainable, Relevant and Timely)* format may assist the learner in developing an impactful learning objective.

Learning Plan: A learning plan is a well-structured approach to assist learners in reaching specific goals and objectives. A learning plan is part of the Continuing Competence Program for CRNPEI and is required for registration renewal.