

Email to Members

Date: August 5, 2025

Subject Line: Preparing for Lockout - What to do with your Email

NOTE: The following information re: forwarding your @dal.ca email to your personal address is being updated and clarified. Please check the email to Members dated August 6, 2025.

Good morning, Members,

We are one week out from August 12, the earliest date that Dalhousie Administration can begin a lockout. **A checklist of things to do in preparation for lockout will be provided later today.** As you read last week in our membership updates, the Dalhousie Administration has told us they plan to restrict your access to email during work stoppage. In preparation for this loss of access, we suggest you take the following steps this week:

1. Starting today, notify your contacts outside of Dalhousie that we are facing a potential lockout and you will likely not have access to your @dal.ca email account. Provide your contacts with your non-Dalhousie email address.
2. Include in your email signature a note about the pending labour disruption. Here is an example:

“Please note: During this round of collective bargaining between DFA and the Dalhousie Board of Governors, the Administration may lockout faculty as of August 12. They intend to restrict our access to our Dalhousie email. If you try to reach me after that date and I do not reply within 24 hours, please assume I did not get your email and send your email to *(insert your non-Dal email address)*. You can stay-up-to date on the situation by following our Facebook page Keep Dal Strong.”

Dalhousie faculty are working together to #KeepDalStrong

3. If you use your @dal.ca address as a verification factor for multi-factor authentication for things like banking and other services with enhanced security, you may want to consider replacing your email with a different verification factor.

If and when we receive 48-hours notice of a lockout, please:

4. Set up an automatic reply effective August 12, notifying contacts that you may lose email access in the event of labour disruption. Here is an example:

“During the labour disruption between DFA and Dalhousie, faculty members may not have access to their Dalhousie email accounts. If I do not reply to your email within 24 hours, please contact me at (provide your non-Dalhousie email address). You can stay-up-to date on the situation by following DFA’s bargaining-focused Facebook page **Keep Dal Strong**.”

5. Forward your Dalhousie email to a non-Dal email address – we are not sure if email forwarding will work if Dalhousie cuts your access to email but it’s worth setting up.

Regards,
DFA

Working together to #KeepDalStrong.