



Dalhousie Faculty Association

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**Tel:** (902) 494-3722, **Fax:** (902) 494-6740  
**Email:** [DFA@dal.ca](mailto:DFA@dal.ca), **Website:** [www.dfa.ns.ca](http://www.dfa.ns.ca)

We welcome you to Dalhousie University and the Dalhousie Faculty Association.

Although you are not included in the DFA Bargaining Unit, you may join the DFA and are urged to do so. Only members of the DFA are entitled to attend its meetings, vote in its elections, stand for office in the Association and to receive CAUT publications, as well as the *DFA Dialogue* and publications.

To join, simply do nothing; you will automatically be a member of the DFA. **If you do not wish to join, please fill out the opt-out form enclosed and return it to the DFA Office through email (pdf) as soon as possible.**

The DFA membership comprises the same classifications as make up the Bargaining Unit.

### **HISTORY**

The Dalhousie Faculty Association (DFA), which was formed in 1951, represents the interests of all teaching, research, professional counselling and professional library staff in matters of employer-employee relations, and it deals with items of common interest to the broader interests of the academic community.

On 24 November 1978, the DFA was certified by the Nova Scotia Labour Relations Board as Bargaining Agent under the Trade Union Act of Nova Scotia and thereby has exclusive authority to bargain on behalf of those people in the Bargaining Unit. That Unit consists of the following classifications, with certain exceptions:

<i>Professors</i>	<i>Associate Professors (Research)</i>
<i>Associate Professors</i>	<i>Assistant Professors(Research)</i>
<i>Assistant Professors</i>	<i>Research Associate</i>
<i>Lecturers</i>	<i>Professional Counsellors</i>
<i>Special Lecturers</i>	<i>Professional Librarians</i>
<i>Professors (Continuing Education)</i>	<i>Senior Instructors</i>
<i>Associate Professors (Continuing Education)</i>	<i>Instructors</i>
<i>Assistant Professors (Continuing Education)</i>	<i>Programme Administrators</i>
<i>Lecturers (Continuing Education)</i>	<i>Artists- and Musicians-in-Residence</i>
<i>Professors (Research)</i>	

The positions excluded from the Bargaining Unit are those which are primarily appointments in clinical-medical departments (such as Community Health and Epidemiology, Pathology and Continuing Medical Education), and Dentistry (except in the School of Dental Hygiene). Also excluded are Deans, Associate Deans, Chief Librarians, certain Directors and those who are employed for less than 50% of full-time duties.

## **MEMBERSHIP**

As a non-Bargaining Unit member, you are not covered by the Collective Agreement. You may wish to consult the University Policy Regarding Academic Appointments which may be found on the Dalhousie University Senate web site:

[https://www.dal.ca/dept/university\\_secretariat/policies/academic/academic-appointment-policy-.html](https://www.dal.ca/dept/university_secretariat/policies/academic/academic-appointment-policy-.html)

For those holding appointments in medical clinical departments within the Faculty of Medicine you may also wish to review the information provided on the Faculty of Medicine web site:

[https://medicine.dal.ca/for-faculty-staff/promotion\\_tenure.html](https://medicine.dal.ca/for-faculty-staff/promotion_tenure.html)

While the DFA cannot bargain with the University Administration on your behalf, it does endeavour to assist you to the best of its ability and you should feel free to contact the staff of the DFA with your questions and problems. The DFA encourages you to participate in the functioning of the DFA.

The DFA is affiliated with the Canadian Association of University Teachers (CAUT). Membership in the DFA necessarily includes membership in CAUT. Dues paid cover both memberships.

## **DUES**

The full-time dues for non-Bargaining Unit members in 2021/22 range from \$67.81 per month for those below the rank of Assistant Professor (and their equivalents) to \$112.37 per month for full Professors (and their equivalents). The part-time dues range from \$22.60 to \$37.46 per month. Dues normally increase each year as salaries increase, and they are deducted from your salary each month. As noted above, your dues pay for your membership in the DFA and CAUT.

## **DFA CONSTITUTION AND BY-LAWS**

You may obtain a copy of the DFA Constitution and By-Laws by contacting the DFA Office (by phone 494-3722 or by e-mail [DFA@dal.ca](mailto:DFA@dal.ca)) or by accessing on-line at:

<https://www.dfa.ns.ca/publications/constitution-by-laws-and-policies/>

## **EXECUTIVE COMMITTEE**

The DFA Executive Committee consists of 17 members. One position on the Committee is reserved for a non-Bargaining Unit member, elected by the non-Bargaining Unit members. This Committee meets regularly to conduct DFA business. The list of members of the Executive and/or minutes of Executive Committee meetings will be sent to you upon request.

## **GENERAL MEETINGS**

Such meetings are called from time to time, and the Annual General Meeting is usually held in April or May. At that meeting, the results of the election for the Executive Committee are announced. The various Standing Committees and the Committees set up under the Collective Agreement report at the Annual General Meeting.

## **WEBSITE**

Please visit our website for more information on the Dalhousie Faculty Association:

<https://www.dfa.ns.ca/>

**REVISED for July 2021**

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## DALHOUSIE FACULTY ASSOCIATION

**TO: Treasurer of the DFA**

Please instruct the Payroll Office that I do ***NOT*** wish to be a member of the DFA and its affiliated organizations.

Name \_\_\_\_\_ Department \_\_\_\_\_

Rank \_\_\_\_\_ Date \_\_\_\_\_

Full-time  Part-time

Banner ID: \_\_\_\_\_ Signature \_\_\_\_\_

Approved by: \_\_\_\_\_ Date \_\_\_\_\_  
Dalhousie Faculty Association

RETURN **SIGNED** OPT-OUT VIA: **EMAIL to:**  
**dfa@dal.ca**

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