



Job Posting

Props Builder

About the Position

Working as an integral member of the production team of Neptune Theatre, the Props Builder is responsible for the efficient construction, modification, and maintenance of properties and set decoration for all Neptune Theatre productions and events. He/she will execute the stage property needs of the production as dictated by the Head of Properties.

This position is hired on a seasonal basis in accordance with requirements of the year's programming, typically from July - April.

This role is physical in nature, and involves

- Lifting materials and tools
- Climbing ladders
- Working on and around sets that are under construction

The Ideal Candidate

The Props Builder is an implementer of the designs provided by a production's creative team. The ideal Props Builder has the ability to read the information that is provided by the Head of Props, the Designer, Stage Managers and the Director, the knowledge, experience and creativity to turn these concepts into Props. They should have a strong interest in both the history and the function of stage properties and a love for theatre and a desire to see it function well on all levels.

The common and relevant technical skills possessed by the ideal Props Builder include:

- Stage Carpentry
- Hand and Machine sewing Skills
- Upholstery
- Casting and Mould Making
- Minor electrical repair
- Special effects construction
- Experience in other production areas of the theatre
- Metal work and welding

- Drawing
- Scenic painting
- Hand and/or computer drafting computer imaging skills (Photoshop, etc.)
- General computer literacy (email, google)
- Interpreting technical drawings

While not job requirements, a valid driver's licence and firearms licence are assets.

Submission Details

Neptune Theatre is committed to fostering an environment of equity and diversity, and factors this into every decision we make. We encourage submissions from individuals of all genders, ethnicities, abilities, and identities.

Neptune is also committed to maintaining a positive, harassment-free work culture. Applicants should be aware that we do not tolerate any form of harassment of our employees, clients, volunteers, or any persons visiting or spending time on its premises.

Please submit a detailed cover letter and resume by email by **5PM March 29th 2019**, to the attention of Michael Erwin, Production Manager at:

Work@NeptuneTheatre.com

Include Props Builder in the subject, and be prepared to provide three or more references.

Only candidates selected for an interview will be contacted further.

About Neptune

Since first opening its doors in 1963, Neptune has produced hundreds of outstanding and remarkable productions, telling stories of our region and beyond. Celebrating 56 years of operations in 2018-2019, Neptune Theatre is the largest professional theatre in Atlantic Canada. Neptune stages more than 400 performances annually, appealing to a wide variety of audiences and diverse communities, and attracting approximately 80,000 people to its productions and educational programs.

With an enduring mission to inspire its audiences with great stories, Neptune has a vision to be a cultural organization that enriches the community across the Atlantic Region, earning a national reputation through artistic and creative excellence in programming and in practice of its craft.