

Please read this information package thoroughly with your camper before March Break Camp begins!

Camp runs **March 16th–20th, 2026.**

Important Contacts

Camp Director

Sara Courtney

For absences & information

902-222-8863 OR

camp@neptunetheatre.com

Theatre School Manager

Maddie Maitzen

Registrations & payments

902 429 3750

school@neptunetheatre.com

Director of Education & Outreach

Sharisse Lebrun

902 429 3700 ext. 300

slebrun@neptunetheatre.com

Location & Sign-in



Kids Camps are located at the
Halifax Grammar School, 945 Tower Road

Drop-Off Time:

8:45AM – 9:15AM

Pick-Up Time:

3:45PM – 4:15PM

STEP 1

Pull into the Grammar School driveway and **stay in your car**: Parking is NOT permitted in the driveway; this is a fire lane. Pull forward as far as possible to help with traffic flow.

STEP 2

A Neptune Theatre School Staff member will **meet you at your car window**. Staff will be along the driveway.

STEP 3

Your camper(s) will then be escorted by a Neptune Theatre School Staff member to their group.



Sign-Out

STEP 1

Park on-street or on the left side of the Grammar driveway. Parking is **NOT** permitted on the right side of the driveway; **this is a fire lane.**

STEP 2

Parents/guardians must walk to the side entrance (next to the playground). A Neptune Theatre School Staff member will **meet you at the side entrance.**

STEP 3

The parent/guardian must **identify themselves** and who they are signing-out. **Wait** for the staff member to collect the camper and **escort them to you.**



PLEASE NOTE THE FOLLOWING:

- If the person signing-out is NOT on the **authorized pick-up list**, we will call the camper's primary contact to verify that they have permission, and add them to our list.
- If someone who is NOT on the authorized pick-up list will be signing out your camper, please **let the Camp Director know in advance.**
- If you are **running late** or need to perform an **early sign-out**, please call the camp phone (902-222-8863). All early sign-outs must be pre-arranged with the Camp Director.



Pre & Post Camp Care

- Sign-in and sign-out for Pre & Post Camp Care is at the side entrance (next to the playground).
- Parents may sign up for pre and/or post camp care on Monday. Pre **or** post camp costs \$30 for the week. Pre **and** post camp costs \$60 for the week. Please bring cash or cheque if you wish to add this on Monday.

If students are not picked up on time for multiple days, parents may be required to pay the \$30 post-camp fee for the week.

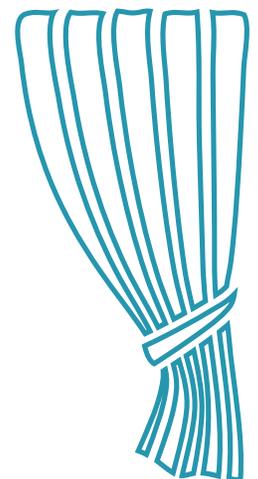
Drop-off time for Pre-Camp Care starts at **8 AM**.
Pick-up time for Post-Camp Care ends by **5 PM**.



Student Showcase – Final Day Presentation

- We are excited to invite parents and guardians to the Student Showcase on **Friday, March 20th** in the Grammar School Multi-Purpose Room. Please enter through the side entrance.
- Please limit attendees to 2 people per child whenever possible so that there is space for everyone to watch. You do not require a ticket to attend the showcase.

Ages 4-6 3:00pm	Ages 7-9 3:30pm	Ages 10-12 4:00pm
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Student Showcase Cont...

- Sometimes class dynamics will mean that a group does not feel confident or comfortable sharing a presentation; in this case the instructors have the right to choose not to participate in the Student Showcase. We will always encourage students to perform, but will give them the choice to sit out should they choose.
- If you know your child will be absent for the Student Showcase, please let us know as soon as possible.
- Parents may take photos and videos during the presentation, but please do not post videos or photos of other children on social media without permission.

What **TO** Bring

- A labelled water bottle.
- 2 snacks (for morning & afternoon).
- A lunch (no refrigeration or heating)
- 1 pair of outdoor shoes, and 1 pair of indoor shoes
- Outdoor gear for playing comfortably outside (winter boots, mittens, snow pants, jacket, ect.)
- An extra set of clothes is strongly recommended for younger students.

What **NOT** to Bring

- Food containing nuts or shellfish.
- Jewelry or other valuables.
- Strong scents or perfumes.



Neptune Theatre School is not responsible for loss, theft or damage that may occur to any items brought to camp.

Weather

- Neptune Theatre will do our best to make a decision based on pending inclement weather by 7PM the day before camp. Please check your emails regularly if there is an extreme weather forecast.
- If we decide we need to make a “same day decision” on cancellation, we reserve the right to postpone the start of camp until noon and to make the decision by 7:30AM the same day.



Illness

- If students are ill, they should **not** attend camp. If a student starts feeling unwell while at camp, we will call their primary contact person to arrange an early sign-out time.
- Masks are always encouraged at camp, especially if someone is feeling unwell.



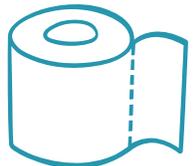
Accessibility

- All campers are able to access a relaxed and low-sensory room in our camp office.
- If your camper has any accessibility needs, please reach out directly to our Theatre School Manager at school@neptunetheatre.com.



Bathroom Policies

- We provide gender neutral washrooms in our facilities.
- Students ages 4 and up are expected to be able to go to the washroom by themselves. Staff will not be permitted to enter a bathroom stall with a student to assist with bathroom issues. In cases of emergency, the Camp Director or supervisor will intervene, and a phone call home will be issued.



Media Release

- Your camper may be posted on our social media accounts (Facebook and Instagram @neptunetheatreschool and TikTok @neptunetheatre) only if you indicated that your student DOES have permission to be photographed/filmed at camp on your online registration.



Important Policies

- Students/parents/guardians are financially responsible for any physical damage they/their children do to the building.
- All fees are due upon registration. There are no refunds once camp has begun. For a full breakdown of our refund policy, please visit neptunetheatre.com/policy.

Follow Us

- Instagram & Facebook [@neptunetheatreschool](https://www.instagram.com/neptunetheatreschool)
- TikTok [@neptunetheatre](https://www.tiktok.com/@neptunetheatre)

Join us this summer!

- Join us for **Summer Camps**, on sale now. Visit neptunetheatre.com/school to learn more!

Important Contacts

Camp Director

For absences & information
902-222-8863 OR
camp@neptunetheatre.com.

Theatre School Manager

Registrations, payments, or
beyond regular hours
902 429 3750
school@neptunetheatre.com

Thanks for joining us!

