

3.08 NOMINATING COMMITTEE

i. Composition:

The Nominating Committee shall consist of **5** members (not including the Local President who should exercise ex-officio whenever reasonable possible) plus the Committee Chair.

ii. Duties:

The duties of the Nominating Committee shall include:

- a. regularly attending Committee meetings and performing duties as required;
- b. annually reviewing the guidelines for – election of NSTU representatives, selection of Local Standing Committees, and selection of Local Annual Council Delegations;
- c. familiarizing oneself with the Elections/Voting Privileges Article found in the Halifax County Local Constitution;
- d. assisting with the election process for Local Executive positions at the Annual General Meeting following the process outlined in these Procedures;
- e. assisting with the selection of Local Annual Council Delegations following the rubric outlined in these Procedures;
- f. assisting with the selection of Local Standing Committees following the process outlined in these Procedures; and,
- g. acting as scrutineers at General Meetings as required.

iii. Frequency of Meetings:

It is anticipated that the Committee should be able to complete their work in a minimum of four (4) meetings per year