

3.09 PROFESSIONAL DEVELOPMENT COMMITTEE

i. Composition:

The Professional Development Committee shall consist of **5** members plus the Committee Chair.

ii. Duties:

The duties of the Professional Development Committee shall include:

- a. regularly attending Committee meetings and perform duties as required;
- b. presenting opportunities to the Local membership regarding funding opportunities available through the Local NSTU, Provincial NSTU, and Article 60;
- c. assisting the Committee Chair with maintaining the records of members approved for professional development activities from Local funds as needed;
- e. reviewing Local Professional Development Fund guidelines annually and making available to the membership;
- f. vetting applications for Local Professional Development grants; and,
- g. vetting applications for CDAF and Cash for Classrooms applications.

iii. Frequency of Meetings:

It is anticipated that the Committee should be able to complete their work in Minimum of ten (10) meetings (one per month during the school year) with a potential of two to three (2 – 3) extra meetings depending on CDAF and Cash for Class applications per year.