

Reference Number _____
Date Received _____

Halifax County Local NSTU
Conferences, Workshops and Institutes Application Form
August 1, 2025 – July 31, 2026



Please read the guidelines before proceeding. Visit – halifaxcountypd.com and select PD Funding.

Name _____ Professional Number : _____
not #400 employer number

Mailing Address _____
Street and Apt # if applicable City/Town Postal Code

E-Mail Address _____ Phone _____
(Other than employer, ie NSTU, gmail, yahoo, etc)

*School site _____ Teaching Assignment: _____
*If the applicant is on a circuit, their home school must be a Halifax County Local School.

Status: Permanent ☐ Term ☐ Probationary ☐ Reserve ☐

Is any percentage of your assignment VP or Principal (member of PSAANS)? Yes ☐ No ☐

Conference Title: _____ Dates: _____

Conference Web site: _____

Location: _____
City Prov/State Country

Amount of Funding Requested (All categories are at the discretion of the committee)	Amount including taxes
Travel	
Taxi/Car Share Apps/ Shuttle/etc (but no gas receipts)	
Accommodations	
Registration Fee	
Meals (\$60 per day per diem only to a max of \$300) No receipts needed. No exchange rate	
Other:	
Total (Max \$800.00)	

☐ I have read the Halifax County PD Guidelines

Have you applied to HRSB-NSTU Article 60 PD Committee to also fund this conference?

No, did not apply yet ☐ Yes, but denied ☐ Yes, awaiting answer ☐ Yes, approved ☐

If YES, APPROVED: Yes, Approved for funds and Sub days ☐ Yes, Approved Sub days only ☐

PLEASE READ CAREFULLY

- All conference applications are to be e-mailed to halifaxcountypd@nstu.ca
- All correspondence from the PD Committee will be via a **non-employer e-mail (not HRCE or gnspes)**,
- Conference funding for the fiscal year August 1, 2025- July 31, 2026, applications will be accepted beginning the last Friday in July and will continue throughout the year until the fund has been depleted. The Committee meets the first Tuesday of the month (weather permitting).

FOR OFFICE USE ONLY

Check Previous Conference funding
23-24 _____ 24-25 _____

Read Guidelines at
halifaxcountypd.com
Updated June 2025

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Approved _____ Denied _____

Date _____

Email sent _____

Withdrawn _____