



Information for Prospective Halifax County Local President 2020



NOTE: Some of the guidelines for campaigning & electoral practises have been temporarily changed due to COVID restrictions. If further changes to these practises are necessary, candidates will be made aware in a timely fashion.

Congratulations on taking the step to apply for Halifax County Local President. The following is information that will help you during your candidacy for Local President.

DUTIES OF THE HALIFAX COUNTY LOCAL PRESIDENT (as found in the Halifax County Local Operational Procedures)

4.01 The Halifax County Local President shall:

- i. be the official spokesperson for the Local on Local matters excluding bargaining unit issues;
- ii. oversee the business of the Local;
- iii. prepare the agenda for Local Executive, Local Council and General Meetings;
- iv. make a call for agenda items for Local Executive, Local Council and General Meetings at least one week in advance;
- v. preside at all Local Council, General and Local Executive meetings. If the President is not able to attend, the First Vice President or designate shall be appointed;
- vi. be an ex-officio member of all Local committees; vii. be a member of the Regional Representative Council, the Regional Economic Welfare Committee and the Regional Grievance Committee;
- viii. review the Local's Constitution and Operational Procedures during the first meeting of the Local Executive each year;
- ix. perform such duties as directed by the Local, the Local Council, and the Local Executive;
- x. be responsible to report on the activities of the Local and its members in relation to union affairs through a regular communication;
- xi. be the primary contact for the local, responding to the Local membership questions in a timely fashion;
- xii. oversee the Membership Registry update and assist NSTU Representatives as needed;
- xiii. assist with the updating of the NSTU Representatives database and provide

to the Chair of the Equity & NSTU Reps Committee, the Treasurer and the secretary;

xiv. oversee the coordination of the Annual Halifax County Local Awards.

4.02 The Local President may:

i. be the chair of the Halifax Regional Representative Council;

ii. be the chair of the Regional Grievance Committee;

iii. be the joint chair of the Management / Teacher Committee; Halifax County Local Operational Procedures - April 2016

iv. be the chair of the Regional Classroom Climate Committee;

v. be the joint chair of the Halifax Regional Article 60 Professional Development Fund Committee.

Time Commitments;

The local president is expected to keep regular office hours at the discretion of the local executive. These may be flexible, presidential duties considering.

Day time meetings are not limited to, but include;

- Special meetings
- Management teacher
- Regional bargaining
- Meetings as required by committees
- School visits (as necessary)
- Member meetings (as necessary)

Night time meetings are not limited to but include;

- At least 8 local Executive meetings per year, usually 4:30 - 8:00 pm on Wednesdays
- At least 8 Local Council meetings per year, usually 6:00 - 9:00 pm on Wednesdays
- HRRC meetings (approx. 6), usually 6:00 - 9:00 pm on Mondays
- Special meetings (such as asking package or tentative agreement meetings)
- PreCouncil Meeting, traditionally in April

Weekend and Summer may include;

- Local Summer Planning, 2-3 day traditionally in August
- Leadership Development Institute, 3 day traditionally in August
- Annual Council, traditionally Friday - Sunday in May
- Halifax County Rep Training Conference, weekend in the fall
- NSTU Local Presidents Conference
- NSTU Special meetings

Term of Office;

The term of office for local president will begin on November 1, 2020 and end on July 31, 2022.

Remuneration:

Local Presidents receive pay equal to their daily rate of pay as HRSB employees. For further clarification, there is no extra remuneration for the office of Local President. Local Presidents are eligible to receive the Halifax County Local Executive stipend of \$2000.00 per year.

Campaigning and Publicity;

- Due to COVID-19 restrictions, paper copies of a candidate's campaign poster will not be printed and distributed. Each candidate will be permitted to submit electronically an information piece responding to the question: "**What do you want Halifax County Members to know about you?**" (at the end of this applications form). This information piece will be posted in the Local website for members to view. Responses can be up to ½ page (APA Format 12 Times New Roman) and include a picture. These will appear in the weekly Check-In as well as on Social Media, after the close of nominations.
- Candidates may start their campaigning the day after the closing of nominations.
- School to school campaigning is not permitted.
- Candidates may use their personal Social Media to campaign as long as they are using good social media etiquette and not posting during school hours.
- Candidates will be given 3-5 minutes to speak at the Local meeting on Wednesday, September 23. Afterwards, a question answer period will occur. At this time members will ask candidates questions and candidates will have a set amount of time to reply.

Results of the election;

- Candidates will be informed by telephone by the Nominations Chair, within a reasonable amount of time, after the polls close as to the results of the election.
- The results will be officially announced at the October AGM on Wednesday, October 21.

Timeline for 2018;

- Open nominations for Local President – Thursday, September 3
- Close nominations for Local President – Friday, September 18 @ 4 pm
- Speeches and Q&A – Wednesday, September 23
- Election (universal suffrage) – Tuesday, October 20



NSTU REGIONAL ELECTION FOR PROVINCIAL EXECUTIVE MEMBER CANDIDATE INFORMATION SHEET 2020



Name:

Contact information: **(W)**

(H/C)

NSTU email:

Present school/site and assignment:

NSTU ACTIVITIES

Do you attend meetings of your Local regularly? Yes () No ()

Comment:

List below the NSTU Committees on which you have served and the offices you have held.

Local:

Regional Level

Provincial Level

National Level

PROFESSIONAL ACTIVITIES

(Ex. Professional Association(s), Department of Education & Early Childhood Development Committee(s), School Advisory Council, etc.)

What do you want Halifax County Local to know about you?

This is the first intro that you will give to the Halifax County Local via the Check In and other Hfx. Co. Local Social Media platforms. You are asked to keep it to half of a page and include a photo. You may want to include your assignment, family of schools, teaching assignment, union experience. This is more of a friendly get to know me writing piece, not a list of all you have done, just key points and highlights.

I Your name here have read and understand the information presented for Local President of Halifax County Local.

Please email to Jason Jennings at hfxconominations@nstu.ca by 4:00 pm **Friday, September 18**