

Please sign and return to
Andrew Corkum Accounting Services Ltd.

**QUINPOOL ROAD MAINSTREET
DISTRICT ASSOCIATION LIMITED**

FINANCIAL STATEMENTS

MARCH 31, 2020



Andrew Corkum Accounting Services Ltd.

CORKUM ACCOUNTING

CHARTERED PROFESSIONAL ACCOUNTANT



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INDEPENDENT AUDITOR'S REPORT

To the members of Quinpool Road Mainstreet District Association Limited

Opinion

I have audited the accompanying financial statements of **Quinpool Road Mainstreet District Association Limited**, which comprise the statement of financial position as at **March 31, 2020**, and the statement of operations, statement of changes in net assets and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In my opinion, the accompanying financial statements present fairly, in all material respects, the financial position of **Quinpool Road Mainstreet District Association Limited** as at **March 31, 2020**, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

I conducted my audit in accordance with Canadian generally accepted auditing standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am independent of Quinpool Road Mainstreet District Association Limited in accordance with the ethical requirements that are relevant to my audit of the financial statements in Canada, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing Quinpool Road Mainstreet District Association Limited's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing Quinpool Road Mainstreet District Association Limited's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.



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INDEPENDENT AUDITOR'S REPORT (continued)

As part of an audit in accordance with Canadian generally accepted auditing standards, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Quinpool Road Mainstreet District Association Limited's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause Quinpool Road Mainstreet District Association Limited to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Halifax, Nova Scotia
August 31, 2020

Chartered Professional Accountant

QUINPOOL ROAD MAINSTREET DISTRICT ASSOCIATION LIMITED

STATEMENT OF FINANCIAL POSITION

MARCH 31	2020	2019
ASSETS		
CURRENT ASSETS		
Cash	\$ 23,259	\$ 21,459
HST recoverable	2,486	1,628
Accounts receivable	-	500
Prepaid expenses	1,278	1,168
	<u>\$ 27,023</u>	<u>\$ 24,755</u>
LIABILITIES		
CURRENT LIABILITIES		
Accounts payable and accrued liabilities	\$ 3,540	\$ 241
NET ASSETS		
UNRESTRICTED SURPLUS		
	<u>23,483</u>	<u>24,514</u>
	<u>\$ 27,023</u>	<u>\$ 24,755</u>

See accompanying notes to the financial statements

Approved by the Board:

Lorelei Burgess Director

SIGN HERE

Karen Nicholson Director

SIGN HERE



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QUINPOOL ROAD MAINSTREET DISTRICT ASSOCIATION LIMITED

STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS

YEAR ENDED MARCH 31	BUDGET	2020	2019
REVENUE			
Halifax Regional Municipality (Note 5)	\$ 161,864	\$ 160,010	\$ 141,034
Sponsorship and other income	9,082	9,991	9,049
HST rebate (Note 3(e))	<u>2,000</u>	<u>5,560</u>	<u>3,908</u>
	<u>172,946</u>	<u>175,561</u>	<u>153,991</u>
EXPENSES			
Salaries and benefits	62,170	60,010	58,731
Maintenance fund and streetscaping	45,258	29,483	20,888
Advertising and website	37,700	32,242	16,101
Christmas programming and events	14,566	12,384	14,348
Quinfest fall fair	10,000	11,640	11,440
Office	5,645	4,729	2,236
Professional fees	5,500	4,338	4,228
Meetings and conferences	4,900	2,980	5,610
Insurance	3,500	3,427	3,282
Annual meeting expenses	2,200	2,437	2,529
Other events and programs	2,100	462	1,151
Telephone	2,000	1,341	1,118
HST expense (Note 3(e))	<u>-</u>	<u>11,119</u>	<u>7,816</u>
	<u>195,539</u>	<u>176,592</u>	<u>149,478</u>
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES FOR THE YEAR	(22,593)	(1,031)	4,513
NET ASSETS AT BEGINNING OF YEAR	<u>22,593</u>	<u>\$ 24,514</u>	<u>\$ 20,001</u>
NET ASSETS AT END OF YEAR	<u>\$ -</u>	<u>\$ 23,483</u>	<u>\$ 24,514</u>

See accompanying notes to the financial statements



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QUINPOOL ROAD MAINSTREET DISTRICT ASSOCIATION LIMITED**STATEMENT OF CASH FLOWS**

YEAR ENDED MARCH 31**2020****2019**

CASH FLOWS FROM OPERATING ACTIVITIES**CASH RECEIVED DURING YEAR**

HRM Funding (Note 5)

\$ 160,010 \$ 141,034

Other program sponsorships and revenues

10,491 8,597

HST rebates (Note 3(e))

4,702 3,531175,203 153,162**CASH PAID DURING THE YEAR**

Operating costs and programs

113,393 91,268

Salaries and benefits

60,010 58,731173,403 149,999**NET INCREASE (DECREASE) IN CASH DURING THE YEAR**

1,800 3,163

CASH AT BEGINNING OF YEAR21,459 18,296**CASH AT END OF YEAR**\$ 23,259 \$ 21,459

See accompanying notes to the financial statements



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QUINPOOL ROAD MAINSTREET DISTRICT ASSOCIATION LIMITED

NOTES TO THE FINANCIAL STATEMENTS

MARCH 31, 2020

1. NATURE OF OPERATIONS

Quinpool Road Mainstreet District Association Limited (QRMDA) was incorporated under the Nova Scotia Corporations Registrations Act as a Limited by Guarantee company, without share capital, and operates as a not-for-profit organization. The objectives of the Association are to advance the common civic and commercial interests and foster favourable publicity for the District and its members. The association is exempt from income taxes under the provisions of the Income Tax Act.

The Association is a related entity of Halifax Regional Municipality as disclosed in Note 5.

2. BASIS OF PRESENTATION

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations.

3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

a) Accounting estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

b) Cash

Cash includes cash on deposit with financial institutions.

c) Revenue recognition

The Association follows the deferral method of accounting for contributions.

Revenue from the Halifax Regional Municipality membership levy is recognized annually based on the approved amounts under the service agreement as disclosed in Note 5. Sponsorship and fundraising revenue is recognized as earned, when collectibility is reasonably assured.

d) Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

Financial assets measured at amortized cost include cash and amounts receivable.

Financial liabilities measured at amortized cost include account payable.



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NOTES TO THE FINANCIAL STATEMENTS

MARCH 31, 2020

3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

e) HST

Under the provisions of the Excise Tax Act, the Association is entitled to a rebate of 50% of the HST paid annually on expenditures. The Association records the full amount of HST as HST expense on the income statement with the corresponding refundable portion being accounted for as HST rebate revenue.

4. FINANCIAL INSTRUMENTS

The Association's financial instruments consist of cash, accounts receivable, accounts payable, and accrued liabilities. Unless otherwise noted, it is management's opinion that the Association is not exposed to significant interest, currency, or credit risks and the fair values of these instruments approximate their carrying value.

5. GOVERNMENT FUNDING - HALIFAX REGIONAL MUNICIPALITY

	2020	2019
Membership levy	\$ 140,205	\$ 125,743
Streetscaping grant	10,000	6,000
BID Contribution Fund - Rebranding Grant	5,549	5,310
Maintenance enhancement grant	2,756	2,481
"Quinfest" grant	1,500	1,500
	<u>\$ 160,010</u>	<u>\$ 141,034</u>

The Association receives the majority of its funding from membership levies under a service agreement with Halifax Regional Municipality (HRM). The agreement is reviewed annually and funding is based on the budget approved by HRM.

Quinpool Road Mainstreet District Association is a related entity of Halifax Regional Municipality and is dependant on the Municipality for operational and financial support.



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NOTES TO THE FINANCIAL STATEMENTS

MARCH 31, 2020

6. RELATED PARTY TRANSACTIONS

In addition to HRM funding disclosed in Note 5, the Association periodically purchases goods and services from various member business, some of which are owned and/or operated by QRMDA Board members or related family members. During the year, QRMDA purchased goods and services from the following related parties:

<u>Name</u>	<u>Relationship</u>	<u>Description</u>	<u>2020</u>	<u>2019</u>
Burke & Burke Design & Illustration (Larry Burke)	Board member	Website and marketing services	\$ 31,529	\$ 23,968
1115629 Nova Scotia Limited (Lorelei Burgess)	Chairperson	Office rental - included in office expenses	2,875	-
Dilly Dally Eats Inc. (Laura Draeger)	Vice-Chair	Food purchases/catering Facade Improvements	2,450	3,078
Summer students (2)	Children of board members	Street cleaning/maintenance & miscellaneous duties as needed	4,102	2,397
			<u>\$ 40,956</u>	<u>\$ 29,443</u>

The above transactions include HST where applicable and took place at fair market value under the same terms and conditions as with unrelated parties.

7. UNCERTAINTIES REGARDING IMPACT OF COVID-19 PANDEMIC

Beginning in March 2020, the outbreak of the COVID-19 global pandemic has resulted various government emergency measures to combat the spread of the virus. These measures, which include of travel restrictions, imposed quarantine periods and social distancing, have caused major disruption to business and consumer activities which could potentially impact the Associations operations and future financial position. At the release of these financial statements, the Association has remained operational and is taking steps to remain compliant with all government health regulations related to its operations.

8. COMPARATIVE FIGURES

The comparative figures for the preceding year have been reclassified to conform with the financial statement presentation for the current year.



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