



Job Title: Learn to Paddle Coordinator (2 Positions)

Senobe 2020 Summer Employment Opportunity. Posted: April 7th, 2020.

Senobe is proud to be a world leading, family-oriented aquatic club providing a variety of canoe and kayak programs to members of all ages and abilities. We strive to help individuals achieve their personal goals while instilling a lifelong passion in paddling. We also strive to be a great employer. We want to provide a positive collaborative enjoyable employment experience for our team members who in turn have the important task of providing a welcoming, inclusive and fun experience for our members. **Senobe is currently hiring two learn to paddle coordinators.**

Description:

Together with another Learn to Paddle Camp Coordinator and the Head Coach you will plan and implement three, two-week camps for children aged 7-11 years. You will provide a full day of programming that will include on-water as well as off-water activities.

Responsibilities:

- Be organized and prepared to run programs for the learn to paddle camp each day.
- Provide a safe, respectful and fun atmosphere for all learn to paddle camp participants. Assure that you and our members are safe at all times both on and off the water.
- Track the attendance of learn to paddle camp participants and help provide input for Incident Reports when necessary. Always know the whereabouts of each learn to paddle camp participant .
- Provide communications to the families of camp participants and respond to inquiries in a timely manner.
- When you are on duty, you are expected to perform the work assigned and if you have extra time, take the initiative to help other employees, assist paddlers and keep the club neat and tidy at all times or to ask how you can help.
- You are expected to lead by example. Conduct yourself and respect the club in a manner that teaches younger members – they are watching and learning from you. That includes picking up after yourself, keeping locker rooms and the club room neat and tidy. If you see garbage on the floor or grounds, pick it up and put in the garbage cans. Do not hang out at the window of the canteen unless you are there to make a purchase. Teach others to respect the club also.
- You are to assist club members and parents with general questions about the club and the program and know where to refer for additional information. Be attentive to parents with questions or concerns.
- Assure members are all adhering to the Code of Conduct and talk to members directly who are not. Address inappropriate behaviour.
- Assure that every member in your group is receiving positive reinforcement and feedback several times per week. They should go home each day feeling good about their day.
- Build a sense of team and comradery within your group and assure no one is left out. Do not demonstrate favoritism – cheer for them all equally and encourage them to cheer for each other.

Qualifications:

- Must have previous experience working with/coaching young children and the ability to develop youth athletic programs.
- Must have experience in sport (sprint canoe/kayak preferred) and demonstrated understanding of paddling technique and sportsmanship values.

- Ability to mentor and to be a role model at the club.
- Demonstrated understanding of the club environment which includes not only athleticism but fun, safety, sport, competition and family.
- Excellent leadership ability.
- Excellent interpersonal and communication skills.
- Ability to resolve conflict.
- Ability to work collaboratively and be a team player.
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Certifications:

- Canoe Kids coaching certification at minimum. ELCC is considered an asset.
- Pleasure Craft Operator License is required.
- Successful completion of a Background and Vulnerable Sector Check is required.
- First Aid is required.

Other Details:

- Period of work is June 29, 2019 through to August 28, 2020.
- 35 – 40 hours weekly, pay is commensurate with experience.
- To apply for this opportunity please send your resume and cover letter to senobepaddlingchair@gmail.com on or before May 1st, 2020.
- If contacted for an interview, please be prepared to provide 2 references.