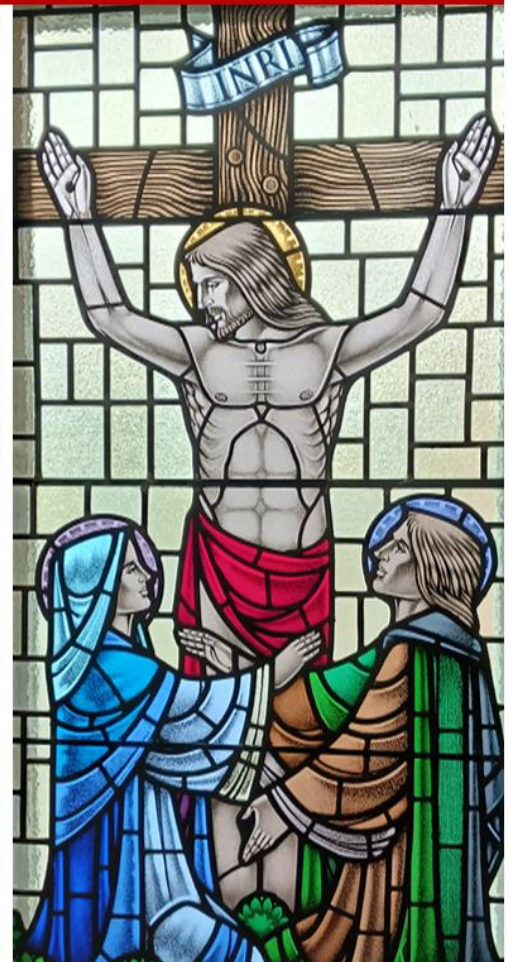




WE SHARE OUR LIVES AND GROW IN GOD'S LOVE TO BE A LIGHT

Woodlawn United Church Annual Report 2022





As we reflect on all that we've accomplished in the past year, despite the continued grip of Covid 19, we are grateful to you for your kindness and generosity of time, talent, and treasures. You are a vital part of the operations of Woodlawn United Church community. May God richly bless you and your family. We look forward to a year of being together in person, in spirit, in worship, in 2023. We hope you enjoy the following reports.

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- Trust and Investment Reports are found at the end of this Annual Report. The Financial Reports will be provided as a separate document(s).
- Please note that during 2022 a few of our groups were unable to meet due to Covid 19, and therefore there will not be a report for that group in this year's report.



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MINISTRY AND STAFF CONTACTS

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Minister of Pastoral Care
(902) 441-5185

Rev. Dr. Dale Skinner, BA Hons; M.Div; D.Min
Intentional Interim Transition Minister
(902) 580-4849

Shelley Clee, Office Administrator
Ruth Boutilier, Office Administrator

Maggie Healy
Youth Coordinator

Gus Webb, BSch Physics/Math, BAM Music Technology, BEd
Musician/Organist

June Rigden, B.Mus; B.Ed
Director of Music

Council Co-Chairs
Barry Zwicker & Fay Gunter

Church Office Hours:
Monday to Friday 8:30 AM – 4:00 PM
Office is closed during lunch from 12:00 PM – 1:00 PM



REMEMBERING OUR LOVED ONES IN MEMORIAM 2022



NAME	DATE OF DEATH	NAME	DATE OF DEATH
Robert Lee	December 29, 2022	Keith Bishop	December 17, 2022
Shirley Dowell	December 7, 2022	Agnes Howes	November 25, 2022
David MacLean	November 10, 2022	Harley Eisener	September 18, 2022
Joan Mitchell	September 15, 2022	Eva MacDonald	August 7, 2022
Geraldine Wambolt	July 25, 2022	Hazel Webb	July 8, 2022
Eileen Meekins	July 8, 2022	Weldon Rodenhiser	June 21, 2022
Bettyann Carr	June 7, 2022	Anne Field	May 30, 2022
Shirley McPhee	May 29, 2022	John Harlow	May 19, 2022
Yvonne Bruce	May 5, 2022	Marion Evans	May 5, 2022
Pat Rodenhiser	April 27, 2022	Agnes Brown	April 19, 2022
Lorne Morash	April 7, 2022	George Wotton	April 3, 2022
Richard Brown	April 2, 2022	Inez Ehrhardt	April 1, 2022
Mary Johnson	March 31, 2022	Marie Burrows	March 24, 2022
Joyce MacQueen	March 20, 2022	Raymond Hirtle	March 19, 2022
Angelita Allen	February 18, 2022	Joan MacLeod	February 12, 2022
Julia Wilkie	February 2, 2022	Eric Fraser	January 24, 2022
Della Freeborn	January 4, 2022		

BAPTISMS

NAME	DATE OF BAPTISM
Annie Elliott Allen	August 14, 2022
James Christopher Webb	August 14, 2022
Jacob Lucas André Boudreau	July 12, 2022
Emily Frances Taylor	July 12, 2022
Olivia Lynn Taylor	July 12, 2022



MINUTES FROM MAY 30, 2021 ANNUAL GENERAL MEETING

In light of the Covid-19 pandemic and ensuring WUC follows the recommendations of our federal, provincial, and municipal leadership to refrain from public gatherings and meetings, Paul Whyte and Barry Zwicker coordinated a ZOOM video conference for this Annual General meeting.

Barry Zwicker, Co-Chair of Council, at 11:02am constituted the meeting in the name of Jesus Christ, the only true king and head of the Church. Barry indicated two changes to the agenda and explained that voting on agenda items would be by 'wave of hands', followed by a electronic submission which would be tallied, for the record, at the conclusion of the meeting. Barry called for the vote on the first agenda item:

1 – APPOINTMENT OF CHAIR AND SECRETARY: It was agreed by consensus that Barry Zwicker act as the chair person and Bob Watt as the secretary of this Annual General Meeting.

2 – MOTION TO EXTEND PRIVILEGES: It was agreed by consensus that voting privileges on all matters that may come before this AGM be extended to all adherents.

3 – APPROVAL OF AGENDA: It was agreed by consensus that the agenda, as modified, be accepted.

4 – APPROVAL OF THE MINUTES OF 2021 AGM: It was agreed by consensus that the minutes of the Annual General Meeting held on May 30, 2021 accepted as circulated.

5 – APPROVAL OF THE 2021 ANNUAL REPORT: It was agreed by consensus that the 'Annual Report for 2021', with the exception of the Financial Statements and the 2022 Budget which are to be presented later in the agenda, be accepted as circulated.

6 – IN MEMORIAM: Barry asked that Rev. Dale Skinner read the name of those members and adherents who passed away during 2021. Rev. Dale asked that we give thanks for lives lived, for lives shared and for those who have gone to glory as we remember the following:

7 – RECRUITMENT & NOMINATIONS REPORT: Barry explained that the list which was circulated entitled "Committee Membership January 2022" contained the names of all chair persons and committee members BUT ONLY the names of the chair persons were being presented in nomination for approval by the congregation during this AGM. Peter Woods, representing the Tech Team, made a passionate request for volunteers to assist with the power point presentations for the live streaming services. Barry spoke of the need to fill vacancies and that he, Fay Gunter and Jerry Jackson had temporarily taken on the responsibilities of recruitment and focused on filling the vacancies on the Ministry & Personnel Committee. They have been successful in identifying three individuals to accept the position on a three-month interim period. Barry requested and received agreement that the individuals identified as chair and co-chairs in the circulated Committee Membership Report be approved to server for the year 2022. (See chart below)



Nomination Report – 2022

Committee	Co-Chair	Co-Chair
Council	Barry Zwicker	Fay Gunter
Administration & Management	Keith Musselman	Vacant
Ministry & Personnel	Vacant	Vacant
Community of Care	Jerry Jackson	Dodie Covert
Communication / Tech Team	Paul Whyte	Vacant
Program	Brian Moors	Vacant
Stewardship	Kelly MacNeil	Mike MacNeil
Trustees	Jim Allen	Teri Giannou
Youth	Lisa Allen	Vacant
Sustainability (on hold)	Barry Zwicker	Vacant
Region 15 Representatives (4)	Helen Dixon	Barry Zwicker
	Kelly MacNeil	Fay Gunter

8 - FINANCIAL STATEMENTS AS PRESENTED IN THE 2021 ANNUAL REPORT: Barry acknowledged and thanked Ivan Richardson and Carol McKnight for the time and effort they continue to exercise as the Budget Co-ordinators for Woodlawn United. Ivan noted one correction to the Financial Statement (p4, Deduct, Unrealized loss of B of NS shares should read I Share XBB). Barry reminded the meeting that a ‘audit review’ rather than an ‘full audit’ was the accepted procedure and Ivan indicated that should take place this year (2022). Barry requested and received acceptance of the Financial Statement.

9 – 2022 BUDGET AS PRESENTED BY A&M AND RECOMMENDED BY COUNCIL: Barry indicated the Council had reviewed and approved the budget as presented by A&M, that the budget, while indicating an increase in envelope giving also forecasts a \$46K deficit and that with the change in the rules regarding Covid it is anticipated revenue from rentals will increase during 2022. Responding to a question regarding the Emergency Wage Subsidy received during 2021 Ivan indicated that the subsidy has ended, that all the financial assistance available has been received and that the \$44K received in subsidies during 2021 is in most part the off-setting reason for the \$46K deficit forecast for 2022; i.e. Woodlawn will not be receiving any government assistance during 2022. Barry requested and received agreement for the acceptance of the 2022 Budget as presented.

10 – MISSION AND SERVICE TARGET: Barry indicated that Woodlawn sets a ‘target’ for it’s Mission and Service contribution and has been generally successful in meeting the target. Barry requested and received agreement that the target for Mission and Service be set at \$62,000.00 for the year 2022.

11 – COURTESIES: Barry turned the meeting over to Council co-chair Fay Gunter to extend courtesies on behalf of the congregation. Fay indicated that 2021, with it’s Covid shutdowns, was a challenging and unusual year. She expressed thanks to the congregation for it’s continuing support over the year and to Rev. Dr. Dale Skinner and



Rev. Mary Lynne for ministering and leading us in worship and to Maggie, Shelley and Ruth. Fay thanked June, Gus and the choir for their leadership and to Ralph who found a way to deliver take-out chowder lunches, to Ivan for his many hours coordinating our budget and finances. Thanks for the volunteer services of the Tech Team, A&M, Transition Team, Council, Trustees, Stewardship, Program, Food Bank, Outreach, Community Care and the Telephone Ministry Teams. Fay also thanked the resigning members of Council for their service, Adelia, Helen, Cathy and Bob.

Barry thanked those that took part in this AGM and to Paul for his assistance in setting up and running this years AGM Zoom meeting and to the Tech Team for all their work during this past year.

Barry reported that the electronic submissions indicated acceptance of all business that was brought before the Annual General Meeting.

ADJOURNMENT: Barry adjourned the Annual General Meeting at 11:40am.

Submitted by: Bob Watt, Secretary, and Barry Zwicker, Chair

Appendix:

ANNUAL GENERAL MEETING ATTENDANCE RECORD - February 27, 2022			
Jim Allen	Elizabeth Heatley	Myrna Morash	Carol Weare
Terry Barro	Adelia Holloway	Murdock Morrison	John Weare
Ruth Boutilier	Jerry Jackson	Keith Musselman	Evelyn Webber
Fay Charlebois	Donna Kramers	Ernis Nickerson	Carol White
Pat Connell	Maarten Kramers	Mary Osborne	Laurie White
Jane Cushing	Pauline Levy	Carolyn Reid	Rev. Mary Lynne Whyte
Kathy Dean	Bob Lindsay	Ivan Richardson	Paul Whyte
Dennis Dean	Dorothy Lindsay	Sheila Richardson	Beverly Wicks
Joyce Dillman	Karen Nauffts	Dorothy Sams	Laura Jean Williamson
Alan Ellis	Shirley MacLeod	Ralph Sams	Maureen Woods
Mona Ellis	Garth Mallet	Gerald Settle	Peter Woods
Teri Giannou	Nell Mallet	Rev. Dr. Dale Skinner	Barry Zwicker
Nancy Grant	Christine McGinnis	Ruth Stewart	Shirley Zwicker
Fay Gunter	Joan Mikkelsen	Jennifer Taylor	
Gerry Gunter	Brian Moors	Bob Watt	



MINISTERIAL REPORT

Rev. Mary Lynne Whyte, Minister of Pastoral Care

The year 2022 began a little slow for me as I was still recovering from a fractured ankle. However, computers, technology, and M&P allowed me to work from home until I was fully recovered. I'm grateful for the flexibility of Woodlawn and their caring concern.

In December 2021, due to the lingering effects of the global pandemic, I felt that people needed to be uplifted with words of assurance from Scripture, so when Shelley asked me to submit something to the monthly newsletter, I decided to find a Scripture verse that could easily be memorized and write a short paragraph to go with it. It's called *Word in My Heart* and has remained a monthly submission throughout 2022. I'm hopeful it has been helpful to people from a pastoral care/spiritual care perspective. From this submission, Shelley asked me if I would consider doing a monthly Bible Study centered on the verse(s). Since the monthly Kindred Spirits' group stopped meeting, some of the ladies had been longing for a monthly get-together. Hence, the Ladies Scripture Study and Tea Social began in May. But in order to make it interesting, fun, and a little challenging, I decided to make up word games based on that month's verse(s). Therefore, within the shape of a heart, there is a crossword puzzle, a word unscramble, and a word search. Along with these games, we have a time of devotion, a time to study the background information on the verse(s), and a time for tea and goodies. To me, it's a wonderful way to spend an hour or so with kindred spirits on the first Wednesday of each month.

Pastoral care/spiritual care also takes place during worship each Sunday morning, as well as during times such as fellowship after worship, during committee meetings, choir practice, and other gatherings at the church. We are blessed to have an active church with many lay people involved in so many areas of mission and ministry.

Funerals are another way ministers can offer pastoral care through meeting the family and preparing the celebration of life service for their loved one. I'd like to take this opportunity to thank all lay people involved in our funeral ministry such as the funeral assistants, funeral choir, tech team, ushers, the UCW and all volunteers who prepare food for receptions. Your involvement with our funeral ministry is of utmost importance and is greatly appreciated. As well, my thanks to Gus/June and our office admin team, Shelley and Ruth, who offer great support to this ministry through their skills and knowledge. Also, thank you to Kim and Carol who are dedicated to our funeral ministry through their phone calls and delivering of grief booklets to the families who desire them.

I presided at one wedding this past August and hope that the time spent with the young couple as well as the liturgy centered on Jesus Christ was uplifting to them and their families.

Woodlawn is responsible for an afternoon worship service at Oakwood Terrace three times a year and at Ocean View Manor four times a year. Due to Covid, worship services were reduced over the last year. It wasn't until July that I was allowed to go to Ocean View with



my harp to preside at a worship service. I did this once again on Thanksgiving Sunday afternoon. The first time I was allowed to go to Oakwood last year was November 20th. It is always an honour and a privilege to spend time in worship with the elderly, and if there are Woodlawn members who reside there, even better, as it offers a chance to have a one-on-one visit with them before or after the service. Occasionally, there are Woodlawn volunteers who attend these services, such as my husband, Paul, as well as others who come to sing and help residents find the hymns in their hymnbooks, so I thank them very much for their kind support.

Each Thursday morning, the East Dartmouth Christian Food Bank takes place over in our Heritage building which is sponsored and supported by Feed Nova Scotia and run by many volunteers from our church as well as several other churches. I enjoy spending some time with the clients and volunteers each week. It's a great way to be a pastoral presence in this outreach ministry. Thank you to all the wonderful volunteers who are so dedicated in their efforts to make sure this Food Bank runs smoothly. And they do it with an eager and positive attitude that shows compassion to all. May their ministry continue to be a blessing in the Woodlawn community.

Throughout the year, ministers make in-person visits at hospitals or homes, when allowed, taking prayer shawls, if desired, (thanks to Nancy and the prayer shawl team) as well as make phone calls, send emails, and chat with people who drop into our offices. We try to be a loving pastoral presence in all situations. As well, there is a wonderful Pastoral Care Team that visits our shut-ins (in-person when allowed, or by phone) as well as Jerry who makes in-person visits when allowed (or by phone) with those in hospital. We also have an awesome Phone Ministry Team with Ralph as overseer that makes phone calls throughout the year to all Woodlawn members/adherents. Plus, we have a Caring Card Committee (Jennifer, Maureen, and Mary) who send notes of condolence, thinking of you/praying for you, and notes of gratitude. It is important to stay in touch with people for many reasons, but we were reminded of this even more when the global pandemic became apparent in the spring of 2020. Ministers and lay people do what we can to offer loving support to people on a regular basis, but also during times of crises. If the office is informed, we do our best to be there for people who are struggling. I'd like to take this time to thank all volunteers in our pastoral care ministries. You are amazing and appreciated beyond your imagining. Thank you, and may your ministries be blessed in the coming year.

My Region 15 work is through the Association of United Church Clergy (aUCC). I'm on the board which meets monthly to discuss the areas of support we try to offer Nova Scotia clergy. We have four pillars under the acronym CARE (Community, Advocacy, Renewal, and Education) and I'm Pillar Lead for Renewal which offers spiritual care (worship/renewal at our retreats). I also organize monthly clergy luncheons for clergy in HRM and host them at Woodlawn on the third Tuesday of the month.



It has been a pleasure to work with Rev. Dale, our Transition Minister, as well as Maggie, our Youth Coordinator, our Office Administrators, Shelley and Ruth, our organist/pianist Gus, our choir director and supply organist/pianist June, and Jim when he conducts the choir, as well as all lay volunteers. Your talents and various ministries are amazing and I thank you for all you do.

May our gracious God bless the mission and ministries of Woodlawn United Church as you journey into the future.

Submitted by Rev. Mary Lynne Whyte

CO-CHAIRS OF COUNCIL REPORT

2022 has been an interesting and challenging year. COVID 19 restrictions were confusing across the province and this added to challenges at Woodlawn. We lessened the restrictions for a while then turned them back on in a modified manner.

We are pleased to report that Council managed to conduct approximately half our meetings in person with some members taking advantage of our ZOOM account to participate online. We are thankful to be able to offer both opportunities to our Council members which allowed us to respect everyone's personal needs and gave us the flexibility to keep the business of Council alive and moving forward.

Council met monthly taking July and August off from regular sessions but meeting when issues arose.

We are very proud of how Council has come together as a cohesive team dedicated to the positive future of our church. This does not mean that we all necessarily agree 100% on all issues. What it means is that we have developed a respectful manner to work together and deal with our different opinions or positions. This has made Council a much more satisfying group to belong to and doing the work of our church is enjoyable.

We thank all members of Council for being a dedicated group and keeping the focus on Woodlawn. We are still in a Transitional Ministry system and have been for approaching three years. While the transition Team lead by Rev. Dale Skinner has been running

information gathering sessions, seeking your input on the future direction of our church, it has been a challenge for the CO Chairs to understand where we fit in this process, how we communicate with Region 15, and what the future will look like for Council as well as the other groups and teams that make up our congregations lay participation. We have recently received a proposed Governance Document and members of the congregation have participated in a weekend event to develop a new Mission Statement. There is still much to do but the end is in sight.



The single biggest issue we have faced over the last year is the declining number of volunteers to actively fill our committees. This needs to be addressed by all members who are currently sitting on the sidelines expecting a few to carry the ball. The future success and viability of our church is a direct function of the participation of our volunteers. Without this our future is at risk, regardless of how good and interesting the Transition Team recommendations. Without a solid team of volunteers to implement the programs we will never achieve our Mission. So as this team of Co Chairs reaches the end of our term we ask that you as a member of Woodlawn to consider your skills, talents and interests and get more involved in your church. It is time for fresh leadership. Implementing the Transition team's recommendations is the perfect time for a new team to step in.

It has been a pleasure for both of us to serve our church in this capacity and we look forward to a new leadership team.

Respectively submitted by Fay Gunter and Barry Zwicker, Co-Chairs of Council

ACCESSIBILITY COMMITTEE

Friends of Accessibility: Another frustrating year as we ducked and dodged covid and the weather. We cancelled two chowders in the winter due to covid outbreaks. In the fall we had to postpone one and reduce our quantities on two due to Fiona power outages. We soldiered on through all of the challenges and via 8 chowders and 4 musical events we turned a profit of \$15,815.00. Ingredient costs continue to climb, so far we have been able to hold our price at \$12.00, we benefitted this year by a generous financial donation toward pie purchases from the Tabitha unit of UCW.

Accessibility Team:

When I took on this roll in March of 2003 little did I dream that 20 years later I would still be writing annual reports. As 2022 wound down I began to realize that my age and health issues of the summer had robbed me of some of my vim and vigor and perhaps there were younger folk waiting in the wings to continue with the project. Therefore, I submitted my resignation as chair of the Accessibility Team. That has led to many questions re the future of chowders. Back in 2006 I felt we needed to begin fundraising to build a nest egg for when we began construction, not all of my team felt they were suited to fundraising thus I set up an adhoc committee called (Friends of Accessibility) that would be me and whoever would work with me . Via concerts, yard sales, catering projects and chowders we have raised and donated to the Accessibility Fund just short of \$270,000.00 since February of 2006. Over those nearly 17 years many, many, many people have stepped up whenever needed to assist with whatever crazy idea I came up with. I feel good and will carry on with this group until age and health determine otherwise or until I get fired.

Heartfelt thanks to all for making this journey worthwhile and exciting.

Respectfully submitted, Ralph Sams, Past Chair of Accessibility / Chair of Friends of Accessibility



ADMINISTRATION & MANAGEMENT (A&M)

The Administration & Management Committee has a specific mandate associated with the finances of the congregation. While A&M is not responsible for developing and carrying out our stewardship program, we work with the Stewardship Team and Ministry & Personnel.

Areas of responsibility:

- 1) Payroll management. Kathy Hawkins has the vital task of managing the evolving payroll system for all staff and reports to the A&M team.
- 2) Accountant/Budget Officer. Ivan Richardson is our accountant and maintains financial records in accordance with UCC policy and CRA regulations. Ivan is assisted by Carol McKnight whose efforts are appreciated. They handle day to day reimbursements and cheque preparation and provide monthly statements and coordinate any financial reviews. Bev Wicks and Joan Mikkelsen continue to do our miscellaneous deposits.
- 3) Records Clerk & PAR Coordinator. Joan Mikkelsen maintains your personal information and is the sole person to record offerings and issue annual income tax receipts. She is also responsible for the Pre-Authorized Remittance (PAR) system. Currently 154 households use PAR as their primary means of giving to Woodlawn.
- 4) Rentals. Bev Wicks, Keith Musselman, Kim Mitchell and Shelley Clee are the Rental Sub-Committee. They manage/coordinate rental requests for church facilities. Shelley is the initial contact as requests come into the office. She does a great job promoting use of our rental spaces, processing agreements and confirming compliance.
- 5) Tellers. Keith Musselman is responsible to ensure we have tellers for Sunday service. Bev and Joan assumed the task of doing deposits when necessary, to restrict personal contact amongst our group of volunteer tellers. Thank you, Bev and Joan.
- 6) Council representation. As the chair, Keith Musselman attended WUC council meetings, brought forward our recommendations and reported back to A&M.
- 7) Ministerial Staff. Reverend Mary Lynne Whyte and Rev. Dr. Dale Skinner were the representatives on the A&M Committee. We thank them for their input, knowledge and views during our meetings.
- 8) Trustees. Kim Mitchell is the representative for the WUC Trustees. Her participation and input at A&M meetings is much appreciated.

2022 was another busy year for A&M due to the effects of Covid-19. Restrictions caused several changes to our way of operating and recording financial transactions. Fortunately, rental requests started to increase as COVID restrictions eased. We received approximately 2/3rds of our normal rental income in 2022.

Kathy was busy administering pay and benefits and is our Secretary. Ivan Richardson commits countless hours ensuring our accounts are in order, bills paid, funds accounted for and banks account are in order. Kim Mitchell and the trustees continue to implement cost saving measures. This year the trustees dealt with the effect of Tropical Storm Fiona. Repairs were done, power restored and for the first time in a long while, we had to submit



an insurance claim for the storm damage. Our financial statement for 2022 showed several changes, some known, others due to Covid-19 restrictions and weather. Rental income has slowly started to come back and rental prospects for 2023 appear favourable. Families on PAR continued to support WUC and remained a steady source of operating capital. PAR is still the preferred method for donations as it's more efficient and less complicated. E-transfers are available at Woodlawn, however, for regular giving PAR is the preferred method.

There were several financial appeals to the congregation and some unexpected donations by the UCW, however, at the end of 2022 we finished in a deficit situation, but it was smaller than predicted. As in last year, we are forecasting a deficit this year and it's reflected in the proposed 2023 budget. To offset this, we have included a target for fundraising events for the general fund. We hope everyone gets into the spirit of using our talent and time to "Slay the Deficit".

In future, WUC hopes to have financial reviews conducted by members of the congregation with a financial background. This falls within UCC guidelines.

My thanks to all members of A&M for their dedication to the work of our church and the vital tasks they do to ensure our missions and goals.

Respectively Submitted
Keith Musselman, Chair A&M Committee

RENTALS (Addendum to A&M Report)

In 2022 we started to see the return of some of our groups. The sporadic nature of Covid's restrictions meant most of the regular repeat rentals started later in the year (mostly starting in September). Rental revenue includes both long term and one time rentals, all of which are external. There continues to be an even greater shortage of rental space in the HRM with the closure of Findlay Community Centre (and in other areas of Dartmouth). The rental committee is continuing to look at this gap to see how we can provide space while meeting our own policies and ethos, and rental guidelines, while respecting the need for space for all Ministry needs. We welcomed a couple of new groups – Ostomy Halifax and Stagecoach Performance. We look forward to continuing to host our regular repeat rental groups, as well as continue to welcome one time rentals. See next page for rental information.

Woodlawn United Church 2022 Annual Report



Sunrise AA Group	1,400.00
Alanon / Alateen (have not returned)	N/A
DCCA	1,650.00
Fung Loy Kok Tai Chi	2,600.00
Girl Guides of Canada	0.00
New Horizons Band	1,040.00
Coffee House No events in 22	0.00
NS Woodcarvers	1,725.00
Mayflower Quilters Day	600.00
Mayflower Quilters Night	675.00
Ostomy Halifax	600.00
Stagecoach Performance	1,600.00
Subtotal	9,690.00

ONE TIME RENTALS

Cdn Parents for French

Private Birthday Party

Aeolian Singers

Camp Kidston

Girl Guides Special Event

Oakwood Terrace

Hfx Water Commission

NSCC Screen Arts

Aeolian Singers

Ellenvale Jr High

Girl Guides Special Event

Woodlawn Cemetery Co.

HRM

Sub Total: \$5940

Grand Total for Repeat Rental Business and One Time Rental Business: \$15,630



COMMUNITY OF CARE

The goals of the Community of Care Team are centered around the concept of making connections with our Woodlawn Family, to ensure we are in regular contact with the congregation, not just in times of crisis. We reach out to folks in a variety of ways; Home visits, Hospital visits, phone calls, emails, text messages, cards & notes, fellowship time after church, our prayer shawl ministry, and various support groups.

The Members of the Community of Care Team, along with our Minister for Pastoral Care, seek to connect with our Woodlawn Family. This past year has continued to present challenges, due to the ongoing Covid Pandemic. Hospital visits were all but non-existent, and home visits were extremely limited. This resulted in the need for increased phone calls, emails, cards and notes. The dedicated Community of Care Team, along with an Army of phone volunteers, stepped up again this year to keep folks connected to the church and to show our love and concern through these challenging times.

HOSPITAL & HOME VISITATION

The Covid situation all but eliminated both home and hospital visits. Rev. Mary Lynne & Rev. Dale were able, under extreme circumstances, to visit a few of our members in hospital or at home.

Submitted by Jerry Jackson & Murdock Morrison

TELEMINISTRY

The Pastoral Phone Ministry Team was established at the beginning of 2021 as a means of staying in touch with our church family. Ten callers were recruited and calls were made throughout the year. In 2022 we added two more callers which allowed us to reduce callers lists. We would like to find another two or three callers in 2023. As callers have gotten to know folks on their lists they have been able to better connect with them. Often that has meant an extra call or two when folks are ill, had surgery or a family crisis.

We owe a debt of gratitude to the twelve callers who carried out this duty in 2022. We are not selling anything; just offering love, compassion, caring and a shoulder to cry on if needed. We look forward to doing the same in 2023.

Submitted by Ralph Sams



FELLOWSHIP TIME AFTER CHURCH

Due to the Covid pandemic we didn't have fellowship time until March. We did one or two in March and then closed again until Sept. 11 and then had it almost every week after that. This was covered by 18 volunteers and over \$300 was taken in. Fellowship takes place after Sunday service so people can have a coffee/tea and a good chat with other folks that go to church. The hosts prepare and serve the coffee, tea, juice and cookies. Donations pay for all the supplies. All other funds raised go to the Woodlawn Church general fund.

Submitted by Shirley Zwicker

FUNERAL FOLLOW-UP

A program to support those dealing with the loss of a loved one was initiated in 2009. Contact is made shortly after loss as well as one year later. A series of four Journeying Through Grief booklets are available on request and are delivered or mailed at predetermined times. To date, 132 series have been delivered and 1 is in progress. The feedback from this program has been positive.

Submitted by Carol White and Kim Mitchell

WIDOWS GROUP

This group did not meet in 2022. *Submitted by Keith Musselman*

PRAYER SHAWL MINISTRY

"Sometimes there are no words. A Prayer Shawl wraps someone in a hug that is the accumulation of thoughts and prayers for them." In 2022 we presented 35 folks with a prayer shawl. They are always received with gratitude for the loving prayers and blessings each Prayer Shawl has knitted/crocheted into it. The hope is that when wrapped in a prayer shawl, people will feel the healing love of God giving them a hug providing strength and encouragement.

Donations of wool and of cash have been helpful and very appreciated so as to be able to keep a stock of wool ready for the hands that help in making the Prayer Shawls.

A huge thank you to those who have kept this ministry going by knitting/crocheting prayers into these beautiful Shawls that provide such comfort and solace. If you wish to get involved in this valuable Ministry or if you know of someone that could benefit from receiving a Prayer Shawl, please contact Nancy Allen at 902-789-1186 or email: nancyallen5@gmail.com

Respectfully submitted by Nancy Allen

CARING CARD TEAM

The "Thank You" Card Ministry... We are so blessed in our Woodlawn congregation to have so many folks who assist in so many ways. We have a wonderful pool of talent within our congregation and folks are so willing "to step up to the plate". Would you believe that I sent



out 59 “thank you” cards so far in 2022. That is almost triple the number I sent out last year, the first year of this card ministry. Most all who receive a card are recommended by Rev. Mary Lynne Whyte or the Church Office. The reasons for sending a card vary widely but each one has our gratitude for a job well done.

Respectfully submitted, Mary Osborne

THE “CONDOLENCE” CARD MINISTRY

Since March 22 through to December 13, 2022 I have posted 32 condolence cards, with personal notes, to families of the deceased with connections to Woodlawn United Church.

Submitted by Jennifer Taylor

THE “THINKING OF YOU AND PRAYING FOR YOU” CARD MINISTRY

To date, December 22, 2022, I have sent out 32 Cards in total, 10 Praying for you (dealing with serious illnesses,) 21 Thinking of you (following surgeries or illness) and I sent out (1) in Appreciation to Chelsea and Kaitlin, the two new ladies who joined the Choir, then volunteered to do Coffee Hour, and Kaitlin who has agreed to do Power Points and run them, and is doing a great job. That Card was delivered in person with a little Welcome pen and bookmark that I obtained at The Berwick Book Shop and I had on hand, and thought it would be very appropriate for them. I only had two left, so it worked out well, and they were so thrilled with the thought that they were thanked. (We all had sweaty eyes) they said that they felt so welcomed at Woodlawn and those words we all love to hear!!!

Submitted by Maureen Woods

STATISTICS

Our Congregational Roll at year end (2022) stood at 448 households and 992 individuals under pastoral care. During the year (2022) 16 individuals were added to our Congregational Roll and 34 were deleted for various reasons (relocated, deceased, unable to locate, and etc.) During the year (2022) 5 individuals were added to our Historical Roll (1 by transfer and 4 by Profession of Faith), and 25 individuals were removed from the Historical Roll (all deceased).

Submitted by Joan Mikkelsen

MINISTRY AND PERSONNEL COMMITTEE

Not available for 2022



PROGRAM COMMITTEE

2022 was a “comeback” year. With the availability of multiple vaccines, committees were able to meet in person as well as online.

As Program Chair it was a pleasure and inspiration to work with the many individuals and volunteers throughout '22 who took on the responsibility for programs at WUC. Many things we as a congregation appreciate, music, seasonal decorating of the chancel, ushers, greeters, Christmas gift boxes, live streaming of services, the food bank, funeral services and receptions, youth work, the caring card ministry, help to the less fortunate, and much more all take place here with church support and a group of motivated volunteers. I thank them and acknowledge their generous and giving spirit.

At the same time I ask more church members to step forward and share in the joy of involving oneself in the mission and programs of the church. Woodlawn United needs your energy and ideas to continue God's work in this place and in the community.

With your help we can continue to make a difference and share The Light.

*Respectfully Submitted,
Brian Moors, Chair of Program Committee*

WOODLAWN UNITED CHURCH OUTREACH COMMITTEE

Our Mission Statement is to provide, in a God centered way, an opportunity to support people who are less fortunate. With the support of the congregation, Outreach puts Christian Faith into action through the programs we support.

Thanks to the help and support from the congregation, Feed Nova Scotia, Sobeys, Dave's, the choir and UCW groups, and the Army, Navy, Air Force Veterans' organization, we are happy to report another successful White Gift program here at Woodlawn.

This year 20 families received the following gifts: two bags of groceries, one bag of fruit and vegetables, and a \$40 Sobeys Gift Card for a turkey or other protein. In addition, each family member received a \$50.00 Walmart Gift Card, or gifts requested by the mothers.

Edward House (male teens) and Brockwell House (female teens) and Welcome Housing and Support (adult men and women) received a total of 65 shoeboxes/gift bags. This was almost double the amount we were able to provide last year.

A few hundred dollars worth of clothing, toys, books and games was donated to The North Grove, for children 0-6 years of age.

About 100 mitts, hats and scarves were donated to our families, as well as to 3 local Elementary schools. Newborn knitwear was donated to the IWK neonatal unit.



A coat drive resulted in 17 (most of them new) snowsuits/winter coats that were donated to children and teens from our 20 families.

The Sleeping Children around the World program received \$770 which provided 20 bedroll kits for children in developing countries. After many years, Miriam Forbes is retiring from her position as the volunteer coordinator of this program. Julie Webb will be the new co-ordinator. A sincere thank you to Miriam, for her many years of dedicated service to this worthwhile cause.

During 2022, we supported the following programs with donations of money the Outreach Committee received from the Woodlawn Kiwanis Club.

1. Brunswick Street Mission
2. Phoenix Food for Youth
3. Margaret's House
4. Boys and Girls Club
5. Make a Wish Foundation
6. Youth Coffee House
7. Canadian Mental Health Association

In October, the Tuesday afternoon card games (primarily bridge) resumed after a two year break due to Covid. Approximately 40 players attend each week. The proceeds are divided equally between the Church General fund and the Outreach Community fund (over \$700 thus far).

Members of Outreach report on meetings for the Dartmouth Community Health Board, Margaret's House, Phoenix House and the East Dartmouth Christian Food Bank Board.

The Outreach Committee consists of dedicated congregation members who are aware of the need to seek social justice for our neighbours who struggle to live in today's world, doing what they can to follow Jesus' way to show compassion, understanding and love. We will continue to look for ways to serve those in need in our community in 2023.

*Respectfully submitted by Dawn Coleman and Al MacIsaac,
Co-Chairs of the Outreach Committee.*



EAST DARTMOUTH CHRISTIAN FOODBANK ANNUAL REPORT

The East Dartmouth Christian Foodbank continues to serve the clients of East Dartmouth on Thursday mornings. We have continued with covid restrictions and limited volunteers which worked well over the last 3 years to keep everyone safe. The numbers of clients we serve increased significantly over the last year. We are seeing a number of new families each week as well as families that may not have needed the food bank for months to years.

Again, this year our partner churches and community groups answered our call for school supplies. We were able to provide over 100 backpack and supplies to everyone who needed them in September.

A number of apartments/condo's, 2 schools and a medical centre as well as a number of organizations did food drives. We also received a lot of food and donations from individuals in our community. We have received hats, mittens, scarves and socks to hand out to clients to help keep them warm this winter. Assistance was provided to ensure clients were registered for Christmas Support.

The clients and volunteers of the foodbank would like to thank the 5 churches and community partners for their ongoing support of this very valuable ministry.

Submitted by Shaureen Taweel, Coordinator of the EDC Foodbank

WOODLAWN UNITED CHURCH'S SCOUT GROUP REBOUNDS

After weathering the challenges of the pandemic 1st Woodlawn Scout Group has more than rebounded in 2022. Here are some of the highlights.

1st Woodlawn Scout Group numbered 81 youth participants and 25 Scouters (volunteers) for a total membership of 106 at the end of 2022. We continue to offer quality programs in the Beaver (ages 5-7yrs), Cub (8-10yrs), Scout (11-14yrs), and Venturer (15-17yrs) Sections. In addition, this year saw a return of Wednesday evening Beavers and Cub meetings. For those unfamiliar with us, Scouts Canada is the country's leading co-ed youth organization, offering programming for children and youth aged 5-26. With over 50,000 youth participating in multiple languages and reflecting Canada's multicultural landscape, kids and youth in Scouts chart their path of discovery. Scouts Canada is committed to diversity and inclusion in an ever-changing world.

In 2022 we celebrated Youth and Scouters achievements. Scott Smith received the Medal for Meritorious Conduct (saving his father's life). Henry Brauer and Daniel Boutilier received the Chief Scout Award. Scouter Janet Irving received the Silver Acorn for especially distinguished service to Scouting. Scouters Jamie Grigg and George Mawko received the Queen Elizabeth II's Platinum Jubilee Medal for significant contributions to the community through Scouting. Scouter Scott Williams for 25 years of service. Scouter Sandy Chase for completing his Wood Badge II for The Canadian Path training program.



Please note that we welcome all inquiries about our program and are always happy to take on new members and volunteers throughout the year. We can be reached through my contact information below.

*On behalf of the Youth and Scouters of 1st Woodlawn Scout Group,
George Mawko, Group Commissioner
Tel: 902.402.8364; email: george.mawko@scouts.com*

GIRL GUIDES OF CANADA – BROOKHOUSE DISTRICT

The January to December 2022 guiding year has been a very busy. Girl Guides of Canada Brookhouse District consists of 9 units which meet at Iona Presbyterian Church and both buildings at the Woodlawn United Church.

There are 11 leaders, 1 Junior Ranger and 48 girls meeting at Woodlawn weekly. The units that meet at the Woodlawn brick church are 1 Brownie Unit, 1 Guide Unit and 1 Ranger unit. On Wednesday night, the Brownie unit and the Girl Guide unit share the facilities. The other Ranger unit meets on Monday nights.

Over the past 2022 guiding year, the leaders have been working very hard to provide their units' with the Girl First Guiding Program. The girls are learning and developing their camping skills, taking part in many community service projects, completing challenges and participating in doing many fun-filled crafts, games and program activities.

Usually these groups would be doing various volunteer and camping projects throughout the year. The 2022 year has been difficult to navigate as well. During the start of the 2022 year, no one in the Girl Guide Association is allowed to take part in camps, but by the Autumn 2022 Guiding Year, camps are starting to open up and we are allowed to host bridging events with other units. We plan to host a District Camp in the Spring of 2023.

I want to take this opportunity to thank Woodlawn United Church for providing the four branches of guiding a place for the girls to learn, develop and have fun. Without your generous support, we would not be able to provide this opportunity to our girls. We greatly appreciate all you do for the guiding movement.

*Yours In Guiding
Deanna Gillespie Girl Guides of Canada-Guides du Canada
Brookhouse District Commissioner*



STEWARDSHIP

At the beginning of 2022 the Stewardship Committee focused its efforts on defining the mission and vision of Stewardship for Woodlawn United Church. After much prayer and discussion, the committee chose the following:

Mission of Woodlawn United Church's Stewardship Committee:

As God's stewards, we walk humbly with God, overseeing the gifts God has given our faith community through Time, Talent, Treasure, Tissue, and Terrain to give glory to God. As we follow Jesus Christ, may we care for one another, the church, and God's world with love and grace.

Peter 4:10: Like good stewards of the manifold grace of God, serve one another with whatever gift each of you has received.

The Vision of Woodlawn United Church's Stewardship Committee:

The Stewardship committee:

- Actively encourages and inspires congregation members to use the gifts that God has provided and give from the heart cheerfully to care for others, the church, the earth and to create a peaceful, just society.
- Educates congregation and community members to create awareness of the many programs and services WUC provides to others in our community and around the world.
- Models and promotes living our Christian values through service and contribution.

Through this mission and vision, we continued our focus on the "Five T's of Stewardship": Time, Talent, Treasure, Terrain, and Tissue.

The topics for *Minute for Mission Local* this year included: Information on joining PAR, the annual planting of flowers and greenery outside of the church by the Trustees and other volunteers, as well as a story of the history of the Bluenose Bottle Exchange, who are long-time members of the community and donators to the church.

Near the end of 2022 co-chairs Kelly and Mike MacNeil decided to step down from their roles after three years and one year of service respectively. But this committee will continue to thrive, thanks to its committee members. Special thanks to:

- Christine McGinnis, for keeping us on track (and refreshing our memories!) as committee secretary
- Murdock Morrison for collecting Trash to Treasure donations from places like Bluenose Bottle Exchange
- Wendy Fitch for collecting the offerings that are received online through CanadaHelps.org
- Mary Osbourne, Shirley MacLeod, and Darlene Brown for their countless contributions each meeting



- Brian Moors, who is always ready to lead the team, especially come Easter, Thanksgiving, and Christmas letter stuffing time
- Ray DeRoche for providing an inspiring in-person Minute for Mission Local
- Ivan Richardson for his dedicated service in updating and providing budgets
- Joan Mikkelsen for always providing stamps and labels (from a constantly changing WUC congregation list) for the Easter/Thanksgiving/Christmas letters
- Rev. Mary Lynne Whyte and Rev. Dale Skinner for being a constant support system for the committee
- Former Co-Chair Fred Evans, for always providing words of encouragement and advice
- Shelley Clee for always being there to support us in any way

Respectfully Submitted by Kelly MacNeil & Mike MacNeil

MISSION & SERVICE

Using Minutes for Mission is our way of educating the congregation about the important work the Mission & Service Fund does in Canada and in the world. In-service attendance at Sunday worship has picked up. Therefore our volunteers are able to be present to read the monthly minutes. We are grateful for their participation and thank them for doing so.

I also extend thanks to the Stewardship Committee who organize and carry out the “Toonies for M & S” campaign during Lent. In 2022 the fund earned \$1,417 through this effort.

Thanks, too, to congregational members who so faithfully support the work of Mission and Service. We are deeply indebted to you.

In 2022 our Woodlawn U.C.W. and individual units gave over \$4,500 to Mission & Service. Their support is invaluable and I extend sincere thanks.

I continue to make use of the monthly Newsletter to present stories telling how folks are helped by the M & S Fund.

Through our Mission & Service givings we support:

- Access to food, water, shelter, health, education, employment training and counselling both in Canada and throughout the world;
- The work of the indigenous Church;
- Congregations in transition and churches located in remote communities;
- The development of programs to deepen the faith of lay leaders, youth and young adults including United Church camps, and youth groups;
- The training of new ministers by providing bursaries, funding theological schools and education centers.



You, the members of Woodlawn congregation who support the M & S Fund, are blessed to be able to say that you assist others in so many ways.

Submitted by Mary Osborne, Mission Enthusiast

TECH COMMITTEE

2022 again saw impacts on the Woodlawn congregation caused by Covid-19. Some of our worship and special services were livestream-only events and the Tech Team was kept very busy.

After several month's delay caused by supply chain issues, we finally took possession of a new digital QU-32 sound board. Steve and June Rigden, with some assistance from Peter Woods, worked on connecting and setup of the new board. As expected, there has been a learning curve involved with going from an analog board to a digital one. We are hoping to get some training early in 2023 from Long and McQuaid.

We have installed a telephone set on the wall just outside the church hall. It was a donated phone set, so no expenses were incurred for this project. Also, some maintenance work was done on the outside speakers located around all sides of the church. Steve worked with Jim Allen who removed and cleaned these speakers. After reinstalling them we found that a few are not working so we plan on fixing that this spring or summer. Accordingly, the outside chimes are not being played on a regular basis each Sunday morning. Two monitor speakers were installed in the Choir loft by Steve and Peter with some assistance running cables from Jim Allan. These speakers make it easier for choir members to hear the services. Finally, plans are in place to connect the output of our new sound board to the lower church hall and to re-establish audio to the Nursery room. We hope to have this work carried out during the winter months this year.

There were no changes to any of our other equipment in 2023.

Kitchen cabinets were donated and were installed in the Tech Booth with the help of Peter Woods, Barry Zwicker, Steve Rigden, and Jim Allen. We now have lots of space for storage! We happily welcomed Kaitlin Casselman to the Tech Team in 2022. Kaitlin (also a choir member) has joined the PowerPoint team and is now part of the rotation of that 3-person group. Thank you, Kaitlin!

Gus Web continued to update Woodlawn's web site. Information provided by our staff and various church groups was used to provide more up to date information for visitors. Looking ahead to 2023 apart from the sound board training already mentioned, we will be doing some clean-up of cords.... labelling all of the runs from the chancel to the sound board as well as filing all of our spare cords, cables and wires.



WE NEED HELP! Some of our team members are in the booth every Sunday moving from one position to another because we do not have enough people. We could easily use 2 or 3 more people to help out with either the sound board or the cameras/livestream as well as 1 or 2 more people to create and present the PowerPoints. Even with more people now attending services in person, there are still 35 – 40 people who watch the service live every Sunday. Our Livestream has become very important to many people who cannot easily travel to the church. The Tech team also supports sound and sometimes video for other internal and external groups (including concerts, funerals etc.) using our sanctuary. While some knowledge of this technology is helpful, it is not essential. There are tasks that would not require an in depth knowledge and we are more than willing to provide training to interested parties. Things like PowerPoint development can be done at home and with the addition of more persons, it would be a “once a month” or less activity. So, if anyone is at all interested, please speak to one of us or contact the church office so that someone can be in touch with you to discuss.

In 2022 the Communication Committee decided to change our name to the Tech Committee. We felt that our focus was solely on providing Woodlawn with the ability to communicate. Our focus is on audio visual equipment, phone systems, adding information to the website and support of all of our communications streams. We are no longer overseeing the development of the web site nor monitoring communications content. A committee should be created to develop Woodlawn’s overall communications strategy. A big thank you to the Communications team for all their hard work in 2022!

*Respectfully submitted,
Paul Whyte, Chair, Communications Team*

Bev Lynch(PPC, PPP, A), Mike MacNeil(L, A), Murdock Morrison(A), June Rigden(PPC, PPP, L), Steve Rigden(A, L, PPP), Gus Webb(WP), Paul Whyte(A, L, PPP), Peter Woods(A, L, PPC, PPP), Barry Zwicker(A, L), Kaitlin Casselman(PPC,PPP)
Audio (A), Live Stream (L), PowerPoint Creator (PPC), PowerPoint Presenter (PPP), Web Page Support (WP)



TRANSITIONAL TEAM MINISTRY

Rev. Dr. Dale Skinner (Intentional Interim Minister) Appointed June 1, 2021 and (ending August 31, 2023)

Jerry Jackson, Member – Woodlawn United Church

Teri Giannou, Member – Woodlawn United Church

Shirley MacLeod, Member – Woodlawn United Church

Emily Masse, Member – Woodlawn United Church

Rev. Susan Chisholm – Region 15 Representative

Elaine Gray – Region 15 Representative

In spite of pandemic related restrictions that limited in-person events Woodlawn United Church continued the work associated with this time of “transitional ministry.” Picking up on the work initiated through the “Open Space” event that took place in the autumn of 2021, early in 2022 the “Woodlawn Wonder Café” focused on some of the wishes and dreams members have for the future of the congregation in terms of community engagement. Hopefully this was more than an exercise in wishful thinking as it identified concrete areas of potential ministry development including things like a ukulele group, a guest speaker program and the Godly Play program as well as the use of Woodlawn’s physical space to serve the surrounding community. The wonder café also helped to solidify some of the mission and vision work that evolved through this transitional time.

A Lenten small group focused on the practice of Restorative Justice and Reconciliation. “Steps to Reconciliation” reviewed a process that seeks to move beyond an area of conflict by dealing with problems within and between individuals and parties. By creating an awareness of dynamics, roles and responsibilities, participants learn steps in a journey that can lead to a new emotional and relational place. The “pinch-crunch” conflict model as it relates to congregational life was also introduced and reviewed. When congregations and decision makers are more aware of what creates a “pinch” and how a pinch can lead to a “crunch”(conflict) this awareness can help those involved maintain perspective through periods of conflict and hopefully prevent conflicts (that are rooted in something else entirely) from becoming “personal” in nature.

Through the spring and early summer months, the Transition team began the task of interviewing all of the existing committees and Council of Woodlawn as well as staff. Committees were interviewed after given advance notice by the Transition Team that we would be reviewing with them the description of their role and responsibilities according to the current governance model. They were asked to consider what gave them energy? What was draining? What were they doing not doing? What has changed? Where is there contact, crossover or conflict. This exercise bore much fruit in terms of creating a governance document that more accurately reflects who Woodlawn is as opposed to who Woodlawn used to be or what some may “think” Woodlawn is. It should be noted that the Transition team discovered committees that were populated with many passionate, responsible and faithful individuals with a heart for the church. For the most part, these committees that make up much of the operational activity of Woodlawn were quite



functional, even when their work no longer reflected what they used to do as needs evolved and changed. It is hoped the new governance document will address some of these issues as it seeks to bring some clarity to roles and responsibilities around decision making and accountability. This document has been reviewed by Region 15 and Woodlawn United Church Council and will be presented to the congregation for approval at a congregational meeting in February 2023 along with a new mission statement that reflects Woodlawn United Church's desire to be an inviting, listening and learning community that values belonging, fellowship and connection in the service of others. The mission statement being, "We share our lives and grow in God's love to be a light."

Coming out of the unexpected outage created by post-tropical storm Fiona and dealing with the habits and changes that have come about as a result of the pandemic, in November there was an "All Hands On Deck" Sunday. The hope of this day was to get as many people as possible to be physically present in worship and Woodlawn folks turned out! It was about moving forward and getting on with the work God is calling us to do together as Woodlawn United. At the "All Hands On Deck" Sunday, congregants were asked to put pen to paper and volunteer in some of the different areas of our church's life. It was also a time that we as a congregation might be together and know the strength of being surrounded by a community who are present for one another.

As we look to 2023, we know that the time will come when the Transitional Ministry will end while knowing full well that the life and work of Woodlawn United Church will not. The Transition Team itself will be dissolved and Woodlawn United Church will engage in a process with the expected outcome of establishing pastoral relationships by "calling" ministry personnel rather than by the more temporary arrangement of appointment. In accordance with the new United Church of Canada procedure, a "living faith profile" for Woodlawn United Church will be completed this Spring with the intention of a search process being initiated before the Summer.

There is still much to do and much excitement ahead. May God bless us in our life and work together.

Respectfully submitted,

Dale Skinner
Transitional Minister, Woodlawn United Church



TRUSTEES REPORT

The following is an account of the Trustees work during 2022.

- Our cleaning company, Forever Moore Cleaning, with Zaldi as our cleaner we feel has been working well for the past year. Zaldi has been doing some painting of the white trim in the basement of the brick church and in the Heritage building periodically when he can find time to do it. Thank you, Zaldi, for your continued work to keep our buildings clean.
- Art Theuerkauf continues to look after making sure the emergency lights and fire extinguishers are working monthly.
- Grant Warwick is our Trustees Investment Administrator and keeps us posted on our investments.
- As we don't have garbage pick up from the city, we thank Jim Allen for taking the garbage away each week and to Chris Riehl and Kim Mitchell for helping with this as well. Thanks to Maarten Kramers who takes the garbage from the foodbank each week.
- Our gardens have been worked on over the summer months by several volunteers and we want to thank all those that helped. Special thanks to Adelia Holloway for keeping them watered when needed. Thanks to Gerald Settle who keeps our trees trimmed on the property and helps with keeping the parking lot free of garbage.
- Thanks to Art Theuerkauf who has painted the yellow posts in our parking lot.
- Carl Cunningham has painted the mailbox at the front of the church, and we thank him for doing this.
- Fred Evans and Teri Giannou took time over the summer months while the church wasn't busy and fixed up the marks on the walls in the brick church building by filling the holes and touching up the paint. They will continue to work on the different areas when the rooms are free.
- The front doors of the Heritage building had to have some work done on them and thanks to Jim Allen and Art Theuerkauf for looking after this.
- All outdoor speakers were taken down by Jim Allen, with help from Barry Zwicker, and cleaned and put back with more spikes on them to help deter the pigeons that continue to make a mess on them and other parts of our building.
- Thanks to Ernie Nickerson who continues to work on getting Grants for our church. An application was done to see about getting a grant to help with the painting of the Heritage building for the spring of 2023 from the Hunter Fund. Quotes were obtained to do this work at an average cost of \$23,000 for scraping and painting.
- Thanks to Maarten Kramers for obtaining quotes for a galvanized railing from the pond side parking lot to the side of the brick church. This job has been completed by Dar Welding & Fabricating Ltd. and we thank those who generously contributed to help with the cost of this railing project.
- A new gas boiler has been installed in the Heritage Building.



- On September 24th we lost the power to our church due to Hurricane Fiona, it was restored on October 7th. Phones and internet were not restored until October 19th.

Huge thanks to Jim Allen, Keith Musselman, Barry Zwicker, Nick Allen, and any others who spent endless hours at the church looking after many things during this time. A claim has been made to our insurance provider in the amount of just over \$19,000.

Thanks to Chris Riehl who continues to be our contact with our insurance provider.

As you can read it takes a lot of people to keep our church property and buildings looked after and we appreciate everyone's help and always welcome anyone who is interested to let us know.

Thanks to the following who were the Trustees for 2022: Art Theuerkauf, Fay Gunter, Grant Warwick, Gerald Settle, Kim Mitchell, Maarten Kramers, Chris Riehl and Rev. Dr. Dale Skinner.

Respectively submitted: Jim Allen and Teri Giannou, Co-chairs of Trustees

UNITED CHURCHES FOR DARTMOUTH (UCfD)

United Churches for Dartmouth is a venue for collaboration and sharing between congregations of the United Church in Dartmouth, NS. In terms of the new United Church structure it is an example of a "cluster". The group normally meets quarterly, rotating between the various congregations. However in this COVID year we met four times by Zoom and twice in-person. In general, many of the members of UCfD are representatives of the congregational Boards, although all are welcome.

Ongoing UCfD initiatives like Spirit Café remained on hold due to pandemic public health policies. However, Spiritual Reflections (weekly on Wednesdays) by members of the clergy (and others) continued.

The UCfD Facebook site for sharing inter-congregational and community events continued to provide a venue for sharing worship and congregational development activities. Weekly postings of services times (and venue) provided a common place for people to see what services, congregational events (suppers and sales) were available. The Facebook site aims to provide a venue to announce and share events between congregations and also to promote events of the larger Dartmouth community.

<https://www.facebook.com/groups/UnitedChurchesforDartmouth/>. Come check out what is going on. There is also a UCfD YouTube Channel

<https://www.youtube.com/channel/UCOFRVVaqpZZd5gimfyFgMsA> that has videos KidsCorner (crafts, meditations, lego bible stories etc.)



UCfD has been working to promote common United Church projects, resources and sharing of costs. An example was the bulk purchase of bags for “Lent in a Bag” programs. Christian Education programs (such as “Christian Cliches” and “Five Little Indian study”) continue to be available to all congregations. Time was spent at the autumn meetings to brainstorm other areas of potential cooperation; such as: Shared musical resources; shared lay preacher list; an AV equipment bank.

One of the main benefits of UCfD has been the opportunity for members of congregational boards to meet and exchange ideas and issues. At every meeting there is an opportunity for each congregation to tell the others what their congregation has been doing and has planned for the next quarter. Other congregations then have the opportunity to ask questions and some amazing discussions have resulted. In particular in this past year we had a lot of discussion around re-opening and re-starting congregational relationships. In the new year UCfD is looking at sponsoring Anti-Spam seminars for seniors; shared Lenten programs; and shared outreach programs (like the StoneSoup Network).

Respectfully Submitted

Mark Hazen, Chair United Churches for Dartmouth.

WOODLAWN UNITED CHURCH MEN

I began the 2020 report with these words “Not many words needed to report on our activities in 2020”. Those same words applied to 2021 and 2022. But there is some light appearing. While no fundraising events took place in 2022, Rev. Dale did set up luncheons on the third Thursday at 12.00 noon for men. Cost is \$10.00 and must be booked ahead by calling the office.

Plans are underway to revive the Dartmouth Christian Men’s Fellowship Prayer Breakfast with the first breakfast set for March 11 at 8:00am. These will be held at various churches on a rotating basis. Tom Loomis from St. Lukes Anglican and Bob Lindsay from our church are the organizers.

Covid has changed the way we live, work and play. After 3 years it is time to find ways to live with it.

Respectfully submitted by Ralph Sams, Secretary / Treasurer Woodlawn UCM



WOODLAWN UNITED CHURCH WOMEN

2022 was definitely the best year we have had since COVID struck in March 2020. Life has still not returned to pre-Covid norms but many more activities were possible this year while following safe practices in living with Covid in the community. Depending on the unit, most held monthly meetings in person once able or via Zoom.

The following are examples of our activities this year.

- The General Executive donated \$300.00 and the Tabitha Unit \$200.00 to M&S (UCW) to aid the Ukrainian Humanitarian Crisis.
- Margaret House is supplied monthly with casseroles; with pies at Easter, Thanksgiving, and Christmas.
- Each unit supports a charity or two of its choosing and many are supported yearly in our budget pledges.
- Several UCW members met with Shirley MacLeod and Teri Giannou of the Transition Team regarding the role of UCW, our mandate, and how we fit into the governance model of Woodlawn United Church.
- In December 2021, UCW and the Accessibility Fund each paid one half the cost of repairing the dishwasher.
- Funeral receptions resumed again in March 2022 with the understanding that masks were to be worn unless eating or drinking and with servers using tongs to plate the sandwiches and sweets.
- A UCW take-out chowder was held in April.
- The Marion MacDonald Unit Card and Dessert Social
- Tabitha's popular craft show with a UCW bake table were held in October. It was very well attended.
- Also in October, Woodlawn UCW hosted the Halifax District Fall Rally with an excellent turn-out of Woodlawn members.
- In November, a UCW take-out turkey dinner
- A fashion show featuring the clothing of Elegant Steps was held.
- The Dun-Gen, our new-to -you clothing store on Thursday and Saturday mornings, opened again in March and has been a going concern ever since.

The Farquharson Unit disbanded this year when its membership was down to two members. The Spring Fling did not occur in May 2022 as most of us were not comfortable to get together in that large a gathering. It is exciting, therefore, that we got together in October as the hosts of the Halifax District UCW Fall Rally and in December for our AGM and a potluck dinner shared with our volunteers from the congregation as guests.

The purpose of UCW is to unite women of the congregation for the total mission of the church and to provide a means through which they may express their loyalty and devotion to Jesus Christ in Christian witness, study, fellowship, and service. While still maintaining service throughout the year, fellowship between members is taking more of a role.



New members are always welcome.

Please contact the Office, myself, or any UCW member for the times when the various units meet and for further information. You can also just show up at any meeting of any or all of the five UCW units as you find your fit.

I thank the members of the congregation who work alongside UCW members to fill in the gaps of people needed to perform our undertakings. Your participation is greatly appreciated.

Respectfully submitted by Bev Lynch, Coordinator UCW Executive

WORSHIP

2022 was an active year for the Worship Committee as we have 11 members who carried out the work that needed to be done during the year. The committee met four times during the year via Zoom with both of our ministers, Rev. Dale and Rev. Mary Lynne in attendance at all meetings. The meetings were held as follows: February 2, March 23, April 27, June 14, September 13, and November 2. Some of our members prefer the Zoom format vs in person. Future meetings will be based on committee members preference.

The committee continues to oversee the programs that are within our mandate: Communion, Baptism and Blessings, Funerals, Chancel, Music, Program, Ministers, Audio Visual, Lay Reader/Ushers/Greeters, Children/Youth. The chairs of each of these programs continued to provide updates and new information/changes. Their efforts were very much appreciated. One of the important areas brought forward by Rev. Dale at each of our meetings was "Transition Ministry". There was great interest in the work of the Transition Ministry team tasked with meeting with each Committee and reviewing the work and activities that they carried out during the year. Most of these meetings were completed during 2022 and the team developed a report for each committee that provided recommendations that would be included in their mandate. Each committee, after getting the report was to have a meeting with a team member(s) to review the recommendations as it provided an opportunity for a full discussion of the recommendations and the implementation of the changes that were in their report. A future workshop would take place on January 13/23 to further explore the Mission Statement for WUC and this was a continuation of the work of Transition.

The presence of both of our ministers was instrumental in providing up to date information on programming and monthly and future Worship activities and an opportunity to review the planning and operational areas for the church. A good example of this was when Rev. Dale had the "All Hands on Deck" program on November 20/22 which was an approach to provide the congregation with an insight into the work of the church and to get church members to be more engaged. Rev. Dale used the "clipboard activity" to encourage



members to hopefully become involved with a committee or a task that they would enjoy doing in the church.

The topics that the Worship Committee covered in 2022 were important and these were as follows:

1. Traditional and Alternative Church Services
2. The Review of the Church Website
3. Reports from the Children/Youth Program
4. New Changes to the Audio and Visual Program and Programming
5. Support of the Food Bank Program
6. Ongoing Review of the Committee's Budget
7. Music Programs and programming (eg. Polyphony)
8. The Chancel Program
9. The Godly Play and its application to the Children/Youth program via the Region 15 Board.

The Worship Committee had a very successful 2022 thanks to the leadership and efforts of our members and their work and the hope is that we will continue to have a successful 2023.

*Submitted by Murdock Morrison and Stephanie Bennett
Co-Chairs of the Worship Committee*

MUSIC

The Woodlawn Choir is going strong with return to in-person rehearsals making a huge difference. We have welcomed some new members since the fall, and our ranks, numbering almost 30 when all there, are keen and dedicated. The choir members love singing upbeat songs as well as beautiful inspirational ones. We appreciate having their input, as well as that of the ministers who also sing, in music selection. We try to pick a mix of music genres that appeals to both young and old at various times. June has purchased some new choir music as PDFs to print, and used mostly pieces from our library and that of the Nova Scotia Choral Federation.

Gus uses a variety of styles of music during his Preludes and Postludes and often improvises the Reflective music that follows the sermon. During the recent Music Committee meeting, a couple of younger choir members mentioned the need to add some more contemporary music to our repertoire, indeed giving specific suggestions. June has found one of them on musicnotes.com and the choir will give it a whirl when it is ready. We hope to incorporate drums occasionally and have African drums and a set donated by Barry Zwicker.



June was very thankful to have great coverage during her absence in the late fall, thanks to Jim Farmer and Karen Newhook-Macdonald, both of whom provided keen perspective on the music and expressive leadership. Gus as always provides excellent support for the choir and congregation in his organ and piano playing. He was grateful to have subs including June Rigden, Doug Hendsbee, Aubrey Boone, and Rebecca MacEwen during times of parental leave, sickness, and scheduling conflicts. We were very pleased to have the very talented Lisa Clarke, Amanda Mark and Alison Roe-Smith join us on flute for some of the anthems, as well as Steve Rigden on clarinet. We appreciate having a budget to provide small honorariums to instrumentalists from outside the church whom we ask to support our music on occasion.

We want to add a special mention of appreciation to our choir librarians (Dodie Covert, Sheila Richardson, Mona Ellis, and Linda Sinclair) who prepare folders and music to pass out, make copies as required, and sort, file, and keep track of our huge library. They have mentioned that some of our older music could be culled at some point if we are unlikely to use it again and perhaps be donated to the Nova Scotia Choral Federation. We also want to thank Belinda Awalt who designed and made seasonal scarves and pocket hankies for the choir.

The Music Committee had a discussion regarding the broken piano and the digital keyboard in the back “green room.” The former is now a safety hazard and the matter has been referred to Worship and the Trustees. It appears to have been knocked over. The top half does not sit properly on the bottom half, the legs are not secure, and the keyboard cover won’t close because it is not level. We feel this piano is unsuitable to be donated and should be removed. The keyboard in the back room, which June brought out for a recent rehearsal when Gus was sick, is not a full keyboard (less than 88 keys), is not touch sensitive, and has a poor sound. At some point in the future a good keyboard could replace the green room piano and old keyboard, and could also be used in place of the large basement piano when needed. It would not need tuning, could be used with headphones, would be portable so it could be used in any church location, and could have such bells and whistles as the ability to record soundtracks with drums or other instrument sounds, and even have a decent organ sound for small gatherings in Rooms A/B or basement. This is not an urgent issue, but could be on the horizon.

In all, music is alive and well at Woodlawn, we are looking to the future, and new voices are beginning to be heard while older voices still get to enjoy the music they love and cherish.

*Submitted by June Rigden, Director of Music
and Gus Webb, Organist/Musician*



CHANCEL REPORT

Over the past few years, it has been difficult to sit and wonder where to begin my annual report. It has been another year of challenges. We are all being patient and learning how to live with Covid 19 and other viruses despite the constantly changing restrictions.

We were able to decorate the Sanctuary on most of the regular seasons, particularly Thanksgiving and Advent. As you know we purchased most of the food for the Harvest display at Thanksgiving which goes to the Food Bank after it leaves the Sanctuary on Thanksgiving Sunday. And of course a special thanks to all of you who donate memorial Pointsettias each and every year to beautify our Sanctuary during the Advent season.

I want to extend a special thanks to my husband and all of those who contribute their time and talent to the Chancel committee. Without them lifting and reaching the storage containers, and decorating in high places, I would be unable to do my job. Thanks also to Fay Gunter for looking after and coordinating the changing of the banners and to everyone who comes to help decorate, we are so very grateful for your time and talent, especially Burnell Field, who commits himself to whatever we ask of him.

Looking forward to a healing and productive year in 2023 and wishing you all good health and happiness.

Submitted by Carol Fulmer, Chancel Committee

YOUTH COMMITTEE REPORT

The Youth Committee is comprised of Lisa Allen (Chair) and Gus Webb (Secretary). The Youth Coordinator is Maggie Healy.

What a difference a year makes! The Sunday School is increasingly vibrant as children return and join. Maggie is wonderful with them, creating numerous activities to educate and entertain as they cover various elements of faith. She's even been known to give piggybacks on occasion.

Some examples of Maggie's activities: a Remembrance Day board where the children were able to talk about various relatives who have served and explore the Woodlawn Cemetery; a safari where children looked for animals that were referenced in scripture; reading Bible stories; and creating individualised "Pocket Bibles".

The largest project of the past year, of course, was the Michael Mouse Advent Play which Maggie adapted for the Woodlawn children and youth. She commendably directed a cast from small children to teenagers and, with the assistance of parent volunteers and music from the organ and congregation, created a wonderful show. Hopefully we will see a reprise during Advent 2023.



As the world continues to open up we look forward to more Youth events, including an upcoming Youth/Couples Club Crokinole Social. The Youth Committee is happy to provide support to Maggie and to help Children and Youth engage with the Church in educational and enjoyable ways.

Submitted by Gus Webb, Secretary of Youth Committee



WOODLAWN UNITED CHURCH

TRUST & OTHER INVESTMENTS ADMINISTERED BY THE BOARD OF TRUSTEES

DECEMBER 31, 2022

RESTRICTED GIC INVESTMENTS

Operations	%	Market Value	Income 2022	Income 2021
Bursary Fund	52.8	\$ 60,700	\$ 1,839	\$ 1,820
Cemetery Fund	1.8	2,069	63	62
Organ Fund	1.6	1,839	56	55
M&S Fund	21.6	24,832	752	745
	3.3	3,795	115	115

Restricted Waverly Trust

148	7	6
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UNRESTRICTED GIC INVESTMENTS

Operations	18.9	21,728	657	652
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RESTRICTED BANK OF NS SHARES

M&S	4,152	275,443	16,857	14,947
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UNRESTRICTED BANK OF NS SHARES

420	<u>27,863</u>	<u>1,705</u>	<u>1,512</u>
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TOTALS

\$ 418,417	\$ 22,051	\$ 19,914
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Cash on hand December 31, 2022

\$ 0

Total portfolio December 31, 2022

\$ 418,417

Restricted refers to donations with the capital to be invested with the income for specific funds.

Unrestricted are donations available to the Trustees.



WOODLAWN UNITED CHURCH SCHEDULE OF CHANGES TRUSTEE INVESTMENTS 2022

Trustee investments January 01, 2022						\$	548,540
Add							
Income earned - I Shares XBB				\$	2,532		
Income earned - B of NS dividends M&S					16,857		
Income earned - B of NS dividends Building fund					1,705		
Income earned GIC's Nov & Dec					950		
							22,044
Deduct							
Dividends to WUC					18,562		
Loss of sale of I Shares XBB					20,558		
Unrealized loss on BofNS shares					106,116		
Cash on Hand December 31, 2021 transferred to WUC					3,449		
Cash on Hand December 21, 2022 transferred to WUC					3,482		
							152,167
Trustee investments December 31, 2022						\$	<u>418,417</u>
Breakdown of Portfolio							
Operations						\$	82,576
General							27,863
M&S							279,238
Organ							24,832
Cemetery							1,839
Bursary							2,069
Cash on hand*							0
						\$	<u>418,417</u>
Investment Summary December 31, 2022							
B of NS shares 4572 Shares						\$	303,306
Waverley Trust							148
GIC's TD Mtge due Oct 17/23 4.35%							22,963
Oct 17/24 4.50%							23,000
Oct 17/25 4.60%							23,000
Oct 17/26 4.60%							23,000
Oct 17/27 4.65%							23,000
Total						\$	<u>418,417</u>
Investments held by TD Waterhouse							