

**WOODLAWN UNITED CHURCH
MINUTES OF COUNCIL MEETING
NOVEMBER 16, 2022**

IN ATTENDANCE: Barry Zwicker, Fay Gunter, Rev. Dale Skinner, Shelley Clee, Teri Giannou, Jerry Jackson, Ivan Richardson, Rev. Mary Lynne Whyte, Paul Whyte

Regrets: Brian Moors, Jim Allen, Lisa Allen, Keith Musselman.

CALL TO ORDER: The meeting was called to order at 7:00 PM.

OPENING PRAYER: The opening prayer was offered by Rev. Mary Lynne

WELCOME AND ANNOUNCEMENTS No Announcements

APPROVAL OF AGENDA: The agenda was approved.

TIME OF ADJOURNMENT: 9:00pm

CORRESPONDENCE: The monthly Roll Changes were circulated. Dale explained that neither James Webb nor Annie Allen should be on the congregational roll. In order to be on the roll, an individual needs to be confirmed, not just baptised.

APPROVAL OF PREVIOUS MINUTES Minutes of September's Council meeting were approved.

OLD BUSINESS

1. Scouts/Youth: Shelley reported that George Mawko had stopped in to visit her and was looking for an update on what the Church was doing around his request. I spoke to Maggie and put Maggie and George in touch with each other to talk about some potential partnerships for youth activities. Maggie committed to reaching out to George.
2. Transition Team Update: Dale had circulated the Transition Team's current Governance document proposal. Paul had asked what changes had been made from the original. Dale explained that in the new document, Council would be operational, and committees would be tasked with the work.

Barry had made some notations throughout the document so Council began reviewing the document for clarifications on those items. Such items discussed included:

- Who would Chair the AGM?
- Ratifying Chair and Secretary of the AGM
- Accountability to Congregation
- Who are Committees accountable to under this proposal?

- If Standing Committees have authority to carry out the business of their committee, are they still accountable to Council, and if not, what work is and isn't authorized? And what of their mandate requires approval?
- What is "accountability" defined as for the work of the committees and Council?
- Are Sub Committees accountable to Committees or to Council?
- M&P rolls need to be addressed related to how changes in position descriptions are handled. M&P only have the right to recommend to Council.

There was also a discussion around the role of the Chair, Co-Chair/Vice Chair, Past Chair, and whether the latter is an ex-officio role? The discussion about the continuum of the past chair resulted in the preference of a past chair on the committees but as an advisory/supportive role only if that person is willing to stay on as a support role.

Dale explained that there is a plan to do vision work with the congregation in 2023.

Dale asked for the Council members to carefully review this document and send Dale any questions or suggestions they may have within one week from receipt of these minutes.

3. Policy Review / Document : The only policies that were provided back for review were: Rental, Benevolence, and a new Key Policy. Shelley was tasked to send these three out for Council's review and/or approval by December 3rd. Our next target date for additional policy review will be at December's Council meeting if time permits given that the December meeting would be focused on the budget/AGM (see below for a change in the date of the December meeting).
4. M&P Committee Members: Dale advised that there is a potentially interested party he is speaking with to represent M&P. In addition, Dale plans to make a specific plea during Sunday Worship service.
5. Learn to Play Ukulele / CD Proposal: Shelley sent in the grant application. We expect to hear from them as early as December. Shelley will advise when we have received a reply.

NEW BUSINESS

1. WUC 2023 Budget: Ivan presented the budget document and actuals to the end of October, 2022. At this time we are projecting a \$44,000 deficit. The discussion was around the best way to present this information to the congregation to help them understand that our current expenses are more than our revenues, and given the increase in many services, it is unlikely to change, unless we are able to trim expenditures, such as salaries, natural gas, cleaning, etc. There were a fair number of options being levied around the table as to how to curb expenses, such as

reducing staffing overhead, reducing cleaning to a minimal level, as well as how to increase offerings, the necessity for fundraising, and whether donations from designated funds could be made to the General Fund. Barry asked if Joan would be able to give Council a break down of givings by category (\$ value by week). Shelley to follow up to get as close to this information as possible.

- 2. The next council meeting will be held on Wednesday December 14th, in Room B. It was moved back a week to accommodate for Christmas week as we know folks will want to be focused on Christmas on the 21st. This meeting will be mainly focused on the presentation of the budget to the congregation. In that regard Ivan has asked all committees to have their budgets in to him no later than December 1st.**

ROUNDTABLE: Teri noted that there would be a note going into the bulletin explaining the installation of the new railing in the front of the church, and to suggest that congregants may make a donation to help offset the cost.

Shelley advised that we received an email request from the Freemasons requesting participation in Church Worship. At this time, she responded that their request would be deferred until after our transition period. She will send the email to Council for their review and feedback.

NEXT MEETING – Wednesday December 14, 2022 7:00 PM, in Room B.

CLOSING PRAYER Rev. Dale closed the meeting with a closing prayer.

ADJOURNMENT Meeting adjourned at 8:55 PM pm.

Task List:

1. Shelley to follow up with Maggie to see if she was able to connect with George Mawko
2. Shelley to send the Transition document out with Council minutes requesting Council review and send questions or comments to him by November 29th.
3. Shelley to send current Policies in review to Council for their review by December 3rd.
4. Dale to follow up with Council on potential M&P members
5. Ukulele Grant update if received
6. Shelley to request givings breakdown from Joan for Barry Zwicker
7. Shelley to send Freemasons request to Council for their review
8. Shelley to post railing donation request in bulletin