

Woodlawn United Church
Minutes of Council Meeting
7pm in Sam's Room
October 15, 2025

In attendance:

Rev. Kevin Little, Keith Musselman (Chair), Bev Wicks (A&M), Craig Finney (Treasurer), Faye Gunter (Past Chair), Allan Eddy (M&P), Marie Banfield (secretary), Bonnie Coffin (N.S. Bermuda Region), Barry Zwicker (Trustee) and Rev. Bethe Benjamin Cameron sends regrets.

Call to order: The meeting was called to order at 7pm by Keith Musselman.

Minutes recorded by: Marie Banfield

Opening prayer: Keith Musselman

Approval of previous minutes of September 17, 2025: approved and will be sent to the office to be entered on the website.

Updates:

A&M: Bev Wicks: Financial Report. At the present time expenses we are over budget. Over the last year our numbers of attendance has increased but the congregation contributions have been down.

There was a question around as a non-profit organization are we required to be registered as a joint stock in the province of N.S. Rev. Kevin will forward this question to Faith MacCursh (non-profit Executive Minister) for clarification.

Treasurer: Craig will reach out to CIBC and obtain material on electronic banking towards streamlining our banking. Bev stated we will need policies and procedures if we go forward with this and A&M will take responsibility for this.

Funds at the CIBC will be invested in GICs with staggered maturity dates.

A&M will be meeting with the Trustee (Barry Zwicker) in the near future in preparation for Finance and Infrastructure review with Council.

M&P: Allan Eddy. Fundraising achieving the goal set for the year and is ahead of schedule. One hundred envelopes was a huge successful endeavour. M&P meet on a regular basis and all contracts are updated. The committee meet with staff and continue to support

them. Clergy appreciation is at the end of the month.

Trustee: Barry sends his regrets and no updates at this time.

Ministers:

Rev. Bethe sends her regrets.

Rev. Kevin:

During Anniversary Sunday Rev. Kevin will have a dialogue sermon with Karen Goudie, Executive Director at Margaret's House.

Rev. Kevin continues to sent out his blog on a daily basis and his visitations are going well.

N.S./ Bermuda Region

Bonnie Coffin attended a regional council in Sackville, NB at Mount Allison to represent Woodlawn United Church. Please see her report presented to the council meeting attached.

Old and Or OnGoing Business:

Fundraising/Events: Allan Eddy

The goal this year was \$15,000.00. We are well over at 17,000. At present.

April 9,10,17,18, 2026 are the dates for the dinner theatre next spring. This project should be a good fundraiser and something that may happen

Safety presentation: Keith and Barry will meet with the trustees and ushers to prepare safety protocols.

New Business:

Education Allowance for both ministers will be included in 2025 budget and future budgets. Allan will look into the amount to add to the budget for each minister and advise A&M. Also will submit any bills for payment.

M&P will update A&M what the amounts are and paid any bills that are submitted accordingly.

Next meeting: November 19, 2025. 1900-2100.

Closing prayer: Rev Kevin

Adjournment: Keith Musselman 2100.