

**Woodlawn United Church Council**  
**Special Meeting Minutes – March 2, 2021**  
**7:00 pm VIA ZOOM**

**CALL TO ORDER:** Acting Chair Helen Dixon called the meeting to order at 7:05pm  
In light of the COVID-19 pandemic and ensuring WUC follows the recommendations of our federal, provincial and municipal leadership to refrain from public gatherings and meetings, Helen Dixon coordinated a video conference so we may continue the work of Woodlawn United Church.

**IN ATTENDANCE VIA VIDEO:** Adelia Holloway, Brian Moors, Cathy Kay, Helen Dixon, Jim Allen, Keith Musselman, Kerri Graham, Kelly McNeil, Rev. Mary Lynne Whyte, Paul Whyte, Rev. Dale Skinner.

**GUESTS:** Jerry Jackson, Barry Zwicker, Fay Gunter

**OPENING PRAYER:** Rev. Dale Skinner led the meeting in an opening prayer.

**WELCOME:** Helen welcomed all to the meeting.

**AGENDA:** Approved as presented.

**TIME OF ADJOURNMENT:** – It was agreed to a 9:00 p.m. adjournment.

**APPROVAL OF MINUTES:** It was agreed to approve the minutes of February 18, 2021 meeting minutes at the regular council meeting on March 17<sup>th</sup>.

**OLD BUSINESS:**

1) Disbanding the Community of Faith Profile Team (CoFP)- The chair thanked Jerry Jackson and the CoFP team on the great work completed. A motion was presented by Adelia and seconded by Brian to disband the CoFP team. Motion Approved. There was discussion on whether a formal decommissioning of the CoFP team during a church service was required. Action: Helen will follow-up with the region to determine if this a requirement and report back to Council. Also, it was requested that Jerry acknowledge thanks to the former and current members on the CoFP team. Jerry advised that this has been communicated via the letter of thanks from the Chair on behalf of council.

2) Selection of Transition Team – A motion was presented by Brian and seconded by Kelly that due to the nature of the discussion, Council should move to an in-camera meeting. Motion Approved. In-Camera discussion completed, Brian made the motion to move out of the in-camera meeting and seconded by Kerri. Motion Approved.

Council agreed by consensus to make a separate motion on each of the nominations:

1) Cathy moved that Jerry Jackson be accepted as a member on the Transition Team, seconded by Keith. Motion Approved.

2) Adelia moved that Emily Masse be accepted as a member on the Transition Team, seconded by Keith. Motion Approved.

3) Kerri moved that Teri Giannou be accepted as a member of the Transition Team seconded by Adelia. Motion Approved.

4) Brian moved that Ralph Sams be accepted as a member of the Transition Team seconded by Adelia. Motion Approved.

5) Brian moved that Lisa Allen be accepted as a member of the Transition Team pending eligibility in accordance with the policies stated in the Interim Ministry Handbook – Resource for the Governing Body seconded by Kelly. Motion Approved.

6) Jim moved that Fay Gunter be accepted as a member of the Transition Team pending eligibility in accordance with the policies stated in the Interim Ministry Handbook – Resource for the Governing Body seconded by Keith. Motion Approved.

Action: Helen will contact Region 15 for clarification on the policies pertaining to motions 5 & 6 and report back before announcing all approved members for the Transition Team.

**NEXT MEETING:** March 17th, 2021.

**ACTING CHAIR:** Helen Dixon

**CLOSING PRAYER:** Mary Lynne Whyte offered a closing prayer.

**ADJOURNMENT:** Helen adjourned the meeting at 8:15pm

Respectfully Submitted by:  
Cathy Kay, Acting Secretary  
Woodlawn Council