



## Woodlawn United Church

### **Alcohol Policy 10.0**

Approved at Council: November 21, 2012

Modified/Revised: September 16, 2015

#### **PURPOSE**

Woodlawn United Church (WUC) may host events where wine (including champagne) and beer are consumed.

#### **POLICY**

Woodlawn United Church (WUC) may serve of wine and beer at events held in, and sponsored by, WUC under the following conditions:

- Active member(s) of Woodlawn United Church must be present at all times when wine or beer is being served.
- Approval from the Rental Committee and/or Trustees.
- Excluding the consumption of spirits, liqueurs or other alcoholic beverages.
- Alcoholic beverages can only be sold to or served to individuals who are of legal drinking age in the province of Nova Scotia, and who have no other legal reason as to why they may not consume alcohol.
- All relevant sections of the Liquor Control Act (Nova Scotia) must be followed at all times by all using the facilities or premises at Woodlawn United Church.
- It is the responsibility of the facility user to obtain and provide to the Church Office a valid liquor license for the stated event and posted during the event.
- Woodlawn United Church reserves the right to refuse a request for the consumption of alcoholic beverages on its premises.

#### **PROCEDURES**

Woodlawn United Church groups or individuals who are sponsoring an event and wish to serve wine or beer at their event must indicate their intention to do so at the time of arranging for rental or use of space.

The name of the designated responsible Woodlawn member must be stated on the application for space.

Facility users are to provide the Office with the valid liquor license at least two weeks in advance of the event. It will be kept in the Office, along with the completed Rental Agreement (if applicable), on which there will be an indication that the liquor license has been reviewed and accepted.

An active member of Woodlawn United Church must be present at all times when wine or beer is being served.

Non-alcoholic beverages must be equally visible and available.

All events must conclude by midnight, unless otherwise agreed to by the Rental Committee and/or Trustees.

Wine glasses are not provided and are the sole responsibility of the Renter.

In the case of an event being rescheduled, it is the responsibility of the facility user to obtain a new liquor license to reflect the new event date, and provide it to the Office.

**FOR OFFICE USE ONLY: PLEASE NOTE BELOW THE PURPOSE OF ANY CHANGES, ADDITIONS, OR AMENDMENTS TO THE POLICY.**

**Date of Revision:** \_\_\_\_\_

**Committee:** \_\_\_\_\_

Reason for Revision:

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