

WOODLAWN UNITED CHURCH
MINUTES OF COUNCIL MEETING
MAR 15, 2023, 7:00 PM

IN ATTENDANCE: Jerry Jackson, Lisa Allen, Jim Allen, Fay Gunter, Keith Musselman, Dale Skinner, Barry Zwicker, Ivan Richardson, Kevin McTaggart, Kelly MacNeil, Teri Giannou via ZOOM.

REGRETS: Mary Lynne Whyte, Paul Whyte

MINUTES RECORDED BY: Fay Gunter

OPENING PRAYER: offered by Dale Skinner

AGENDA:

1. Office Administrator vacancy (resignation by Shelley Clee)
2. Lawyer's letter on behalf of Shelley Clee

1. Office Administrator duties coverage for the short term covered by Ruth Boutilier and volunteers. Rentals to be covered by Bev Wick of A & M.

Longer term coverage - an Ad hoc committee be formed to make recommendations to Council.

ACTION:

- Dale and Jerry are to ask for volunteers (Emily Masse and Shirley MacLeod) and Bev Wicks from A & M re rentals. Time frame to be report back to Council is 2 weeks (March 31st, 2023). M & P to be kept informed of progress.
- Jerry and Kelly to speak to Ruth to confirm how she sees her role continuing

MOTION: Barry moved that we hire a Part-Time temporary person to fill in as an administrative person. Timing and hours to be determined after discussion with Ruth, and based on the recommendation of the Ad hoc committee. An hourly rate should be similar to Ruth's. Seconded by Lisa. Carried

2. "In Camera"

ACTION:

- Barry to provide name of insurance contact person.
- Jerry to check with insurance provider for procedure and the effect this would have on premiums

- Contact Art Theuerkauf for free advice on procedure after reviewing the resignation and lawyer's letters
- Council to be kept updated

ROUND TABLE:

MOTION: Barry moved that Woodlawn change its mask policy from mandatory to optional. Seconded by Jim. Carried.

NEXT MEETING DATE: to be determined

Jerry closed at 9:25 with prayer