

Woodlawn United Church

54 Woodlawn Road, Dartmouth, NS B2W 2S1 (902) 434-8302
Email: office@woodlawnunited.ca

Meeting of Woodlawn United Council

January 18, 2017

7:00 pm – Room A

CALL TO MEETING

Opening Prayer Rev. Phillip Kennedy

Welcome and Introductions

Present: Don Trider, Dennis Dean, Fred Evans, Jerry Jackson, Brian Moors, Ralph Sams, Ivan Richardson, Shannon MacLean, Cathy Kay, Helen Dixon, Todd Ellis, Phillip Kennedy, Nancy Allen, Allan Eddy.

Regrets: Teri Giannou, Susan Cuthbertson, Lachlan Riehl.

Additions to Agenda

New Business

- Blueprint for hiring process
- Letter to Lisa Yeo
- Letter to Lisa Clark
- Sympathy card to Shelley

Is there a consensus to approve the January 18, 2017 agenda as amended? Agreed.

Approval of Minutes

Is there a consensus to approve the November 16, 2016 and December 19, 2016 minutes as presented? Agreed.

Old Business and Business Arising

Budget confirmation of changes requested on December 19, 2016

Have the proposed 2017 budget changes recommended at the December 19 meeting been made? Yes.

Update re: security cameras

Teri will present her findings at the February meeting.

Phone cost analysis

Based on research and experience, Todd recommends moving the phone system to Voice Over Internet Protocol (VoIP). It will provide significant savings over the current system. There is some concern about how power outages will affect the alarm system and the reliability of using VoIP to contact 911. **Action: Todd will meet with staff regarding the functionality of VoIP and present a detailed report next month.**

Recruitment

The Recruitment and Nominations list was divided into two records; a Recruitment List to be used to determine vacancies and a Nominations List, used to call for nominations at the annual general meeting in February. **Action: The revised lists will be circulated to Adelia Holloway and members of Council prior to the February meeting.**

New Business

“Fishing Tips” con ed event

There will be a workshop held on April 28 and 29 with John Pentland, author of “Fishing Tips - How Curiosity Transformed a Community of Faith.” Attendees will present their findings from the workshop to Council. Is there a consensus to fund up to \$300 for two people to attend? Agreed. **Action: Helen will discuss the opportunity with Teri and Don to find out if they would like to attend.**

Night Service

Don Hill suggested a night service on days when morning service is cancelled due to weather. After consideration, Council agreed that it is not feasible to set up the evening service. There is no guarantee that cleanup will have been completed by evening, Bob lives out of town and may not be able to make it and volunteers (sound, ushers, etc.) may not be able to attend. Is there consensus to keep services and cancellation policy as it currently is? Agreed. **Action: Helen will contact Don Hill to thank him for the recommendation and tell him that Council gave it due consideration. On the Sunday following the cancellation, members of the Stewardship Committee will take the opportunity to discuss PAR.**

Welcome to Diane Avery who is joining us as our new secretary of council

Retirement party for Valerie

The party has been planned for Sunday, January 29. **Action: Helen and Cathy will MC and will assist Shannon with planning the party and getting a gift for Valerie. Ralph will set up tables, Jerry will plan music with Peter and Brian will work the kitchen.**

Discussion on amending new budget

There will be cost savings while one ministerial position is vacant (likely until September) but there will be additional expenses associated with pulpit supply and an interim minister. Is there a consensus to amend the 2017 budget to reduce the vacant position salary and housing by 25%? Agreed.

Blueprint

MOTION: It was MOVED by Don Trider and SECONDED by Allan Eddy that the Woodlawn United Church Council ratify the decision to recognize Reverend Valerie Kennedy's desire to retire effective April 23, 2017. Reverend Valerie's last day with Woodlawn will be January 22, 2017. We acknowledge and accept our obligation to pay salary and benefits for a 90-day period ending April 23, 2017. MOTION CARRIED.

Action: Add Reverend Valerie's updated letter to the minutes. Don, Brian and Jerry will meet determine what needs to be done and report back to Council next month.

Letter to Lisa Yeo

Action: Send a letter to Lisa to thank her for her service as secretary of the Council.

Congratulations to Lisa Clark

Tabled – will send congratulations when she has completed her MDiv.

Sympathy card to Shelley

Action: Send a sympathy card to Shelley for her brother's passing.

Reports Tabled until next meeting.

Next Meeting Date February 15, 2017

Closing Prayer Provided by Ralph Sams.

Adjourn