

Woodlawn United Church

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Meeting of Woodlawn United Council

June 21, 2017

7:00 pm – Room B

Call to Meeting

Opening Prayer Provided by Helen Dixon.

Present: Cathy Kay, Helen Dixon, Teri Giannou, Don Trider, Jerry Jackson, Nancy Allen, Shannon MacLean, Barry Zwicker, Ralph Sams, Dennis Dean, Diane Avery.

Regrets: Fred Evans, Brian Moors, Ivan Richardson, Rev. Phillip Kennedy, Todd Ellis, Susan Cuthbertson, Lachlan Riehl, Jim Allen.

Approval of Agenda

Is there a consensus to approve the June 21, 2017 agenda? Agreed.

Approval of Minutes

Amend to add Shannon MacLean to regrets, as she was unable to attend the meeting.

Is there a consensus to approve the May 17, 2017 minutes as amended? Agreed.

Old Business and Business Arising

New Value of Old White Church for Insurance

In progress. Dennis will provide updates as available.

Announcements

Announcements are still being made prior to the service. Everyone is encouraged to contact Dodie Covert, Chair of the Worship Committee, if they have a strong opinion regarding the timing of announcements.

Funds from Presbytery

The Presbytery Fund for Revitalization and New Ministry Initiatives may provide a grant to hire a consultant to facilitate our JNAC visioning exercises. **Action: Helen will complete the application prior to the September 15 deadline for consideration in October.**

Kitchen cleanliness

Teri and Ralph have met with Shelley and UCW reps to discuss options to ensure the kitchen is kept clean. Shelley will inspect the kitchen after each use; kitchen rentals have been suspended until a final decision has been made.

JNAC First Meeting

Will be held June 27, 2017.

Is there a consensus to ratify the decision to approve Anthony Brown as a member of the JNAC Committee?
Agreed.

Clerk Position

A&M has not yet posted the position.

Unaudited Financial Reports

It may be possible to get an accounting firm to provide a discount for audit work through a donation in-kind. As well, Council may consider the possibility of a review engagement, which will still provide some assurance of the financial statements, but at a much lower cost than an audit. **Action: Helen and Diane will discuss options and firms to contact.**

Rentals Proposal

Motion: It was MOVED by Don Trider and SECONDED by Teri Giannou to approve the proposed rental policy and current fee structure with a review to be completed before year end. MOTION CARRIED.

Interim Ministry Update

The committee is looking for a person to start in September for a one year term. Don is still waiting for a response from Maritime Conference. He has scheduled an informal meeting with a recent graduate, which may lead to a formal interview.

It may be possible to separate the duties of the position and hire people from the community to perform different components. However, the status quo should be maintained until the JNAC completes their work and makes recommendations. **Action: Don will take the idea back to M&P and staff for review.**

New Business

Communication

There was discussion of the need for the church to broaden the scope of communication and capitalize on the use of electronic media to reach the congregation. Council would like to meet with the Communications Committee to have an open discussion on improving our communications. **Action: Barry will contact Lachlin to set up a get together.**

Other items discussed:

- Council would like committees to appoint a representative to attend council meetings if the chair or co-chair cannot attend.
- The governance document should be reviewed annually. **Action: Shannon will send an electronic copy to Council.**

Archives

Maritime Conference will send an archivist to work with Shelley and show her how to sort the historical documents that are currently in storage. This is necessary to make room for newer documents that need to be moved from the offices upstairs. **Motion:** It was MOVED by Jerry Jackson and SECONDED by Barry Zwicker to bring Ruth in to the office for four days to allow Shelley to work with the archivist. MOTION CARRIED.

Savings Account

Motion: It was MOVED by Barry Zwicker and SECONDED by Dennis Dean to approve the list of signing authorities put forth for the new savings account at CIBC. MOTION CARRIED.

Reports

Council will no longer go through the entire list or review items for which there is a written report. However, time will be available to any member that wishes to provide a verbal report.

Stewardship

The team is planning a special event to kick off the fall season on Sunday, September 10. The youth are having a bake sale and the marketing team is planning a barbeque and trade show to highlight the various groups and activities available at Woodlawn.

The 133rd pot luck anniversary celebration will be held on October 22. The theme will be Rock'n Roll.

Couples Club

The club allowed alcohol at their lobster dinner and sold 50 beers. They had no issues or problems; however, they did not make a profit from the sales.

Trustees

The documents have been signed for the \$50,000 bequest from the Tulloch Family.

Presbytery

Diane will forward the written Presbytery report to Council.

Personnel

Is there a consensus to renew Shannon's contract for July 1, 2017 to June 30, 2018? Agreed.

Next Meeting Date September 20, 2017.

Closing Prayer Provided by Helen Dixon.

Adjourn